

TO: D. R. Unruh
FROM: W. O. LUKENS
DATE: MARCH 20, 1990
SUBJECT: SAFETY MEETINGS/SAFETY TRAINING - JANUARY 1990

	<u># Of</u> <u>Mtgs.</u>	<u>Cumul.</u> <u>Attend.</u>	<u>Group</u> <u>Total</u>	<u>Topics</u>
<u>OPERATIONS</u>				
SUPERVISORS	1	20	---	Holding and Conducting Safety Meetings - B. Lyons
SAFETY MEETING	2	109	---	"Furnace Safety" by H. Graf
TOTAL	3	129	---	
<u>Units:</u>				
ACID/THERMAL	5	48	38	How To Use Material Data Sheets, JSA Procedure to take P-137 Furnace out of service, JSA - RGG Hydrogenation Rx Catalyst Replacement Procedures Contact condenser preparation for chemical cleaning & rinsing, JSA - Bypass Alky IC4 OH Condensers & prepare for pulling & cleaning
#1 COKERS/SLUICERS	6	59	30	Contractor Safety, Use of fresh air equipment inside of vessels, Review of Satellite Safety Items, Safety in general - new employees, Discussed MSDS on new chemical injection to B-7 boiler
DOCKS (LOADING)	5	52	14	Probing before digging in dock area, Tuggers for ships' lines, Tying up ships, Contractors smoking areas



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COMMITMENT • LEADERSHIP • TEAMWORK

	<u># Of Mtgs.</u>	<u>Cumul. Attend.</u>	<u>Group Total</u>	<u>Topics</u>
<u>MECHANICAL</u>				
SUPERVISORS	1	29	---	"Utility Helpers - New Employees" - A. Guillory
SAFETY MEETING	--	--	---	
TOTAL	1	29	---	

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<u>Crafts:</u>				
CARP/INSUL-PAINT/JANITOR	1	18	26	1st Aid Case of L. Vincent discussed , Tagging of scaffolds, Film on drunk driving
ELECTRICIANS	1	17	20	Corrosion problem on grating, OCB Escape hatch Sour Crude elevator, Foam problems on cooling towers
INSTRUMENT TECHNICIANS	1	28	29	Film - "Thermal Effects On The Body", Check scaffolding inspection tags, Identification of O'Brien flexpaks
MACHINISTS (OS/ <u>IN</u>)/TOOLROOM	1	26	27	Film - "Freeways", Tagging of scaffolds
PIPEFITTERS	1	28	32	Safety Procedure #16, Film - "Healthy Bodies - Dr. R. Duke
TRANSPORTATION	1	13	14	1990 Safety Goals, Responsibilities for Contractors
UTILITY HELPERS	1	29	29	ABC's - Attitude, Behavior, and Control
WELDERS	1	16	21	#3 Reformer tower repairs, Untrained Hole-Watchers fiber glass insulation

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<u>ACCOUNTING/CLERICAL</u>				
<u>Departmental:</u>				
ACCTG., CLERICAL, SECRETARIAL, PROJECT GROUP, CREDIT UNION	1	42	51	Conoco's Annual Blood Drive
WAREHOUSE ACCTG.	1	15	15	Back On Track - Injury and treatment
DEPARTMENTAL TOTAL	1	57	66	

W O Lukens

W. O. Lukens
Safety Director
Lake Charles Refinery

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cc: ESJ DHB SHD ORB DDF

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