

Benzene Health Research Consortium Technical Committee

Draft Minutes

Conference Call – 18 Nov 2004

Participants

Patrick Beatty (ChevronTexaco)

Jennifer Galvin (ConocoPhillips)

Steve Bose (ExxonMobil)

Howard Feldman (API; part-time)

Don Burnett (BP)

Bruce Jarnot (API)

Stuart Cagen (Shell)

Administrative Items

- Call was conducted in accordance with API antitrust guidelines
- Agenda: discuss / review “action items” generated at early-November OC meeting in Houston
 - Expectation to provide update(s) by 10 December 2004

Background

- Most Action Items can likely be met by PI discussion(s)
- \$3.3MM gap identified by PIs
 - OC deferred most action items to the TC
 - Funding required to carry the studies to completion
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 - Possible BP \$1.7MM added contribution?
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 - Need better understanding of basis of the gap

General Discussion Items

- Action – Prioritization under current funding? (Alternate approach, still pending...)
 - Prioritization by SRP/ERP
 - Prioritization by PIs?

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- OC has ID'ed ~\$600K possible cost savings ("sweat equity" approach)
- Added cost of exposure assessment
 - How much of Yimei's costs embedded in Richard's re-analysis?
- 2-month (longer?) replacement for Patrick not ID'ed (ChevronTexaco)
 - Patrick will be on short term disability starting end-of-December
- Proposal: Discuss "Action Items" in-person with Richard
 - Action: Patrick/Stuart to call or email regarding possible meeting

Long-standing Action Items

- Action: Review Munich attendee list for possible scientific involvement follow-up
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- Action: Do we need a formal QA/QC audit of Shanghai?
 - Proposal: affirm recommendation that this ~\$100K line-item be dropped
 - QA/QC will be internally covered by JCML lab accreditation
 - Co-proposal: TC delegation to visit lab operations

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New Action Items

- Nat Rothman (NCI Investigator) proposed NCI/Consortium collaboration
 - NCI China CC Study proposed, beginning 2007
 - Action: TC to discuss NCI's offer with PI's
 - Proposal: include in PI discussions
- Action: options for JCML continuation, via outside funding?
 - Contingent upon Fudan plans...
 - Continue within School of Public Health
 - Or establish JCML as separate, free-standing department

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- Fudan decision possible by end-of-year
- **Proposal**: Ask Richard if he sees value in having Company rep's meeting with Fudan
- **Proposal**: include in PI discussions

- **Action**: confirm Budget Re-analyses as being complete & comprehensive
 - Anything overlooked (e.g., Richard T&E cost increase)
 - Any "cost overlap" (e.g., Yimei's time-in-field in Richard's re-analysis vs. EMBSI funding her effort)
 - **Proposal**: include in PI discussions

- **Action**: reality check of exposure assessment
 - Do we need more than a yes/no for CC exposures?
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 - **Proposal**: check w/ SRP & PIs... can we cut back on level of assessment?
 - **Proposal**: include in PI discussion
 1. PIs to reconsider "what can really be done" in exposure assessment?"
 2. Will this provide some of the answers