

25.24
Industrial Hygiene

~~BT~~ PWS

10.10.1988
A

Action needed here?
What has been done to date?

Plans?

VISTA

TO: Distribution

FROM: T. G. Grumbles
DATE: November 28, 1988

Interoffice
Communication

SUBJ: INDUSTRIAL HYGIENE MEETING ACTION ITEMS

Below are the action items from the industrial hygiene meeting held November 15-16 at Lake Conroe. There will be detailed follow-up on several of the items. Correspondence regarding these items will follow in the near future.

1. Copies of the overheads used during the meeting will be sent to all attendees - TGG (these are attached)
2. By December 9 anyone interested in commenting to OSHA on the generic exposure monitoring ANPR should contact TGG.
3. Determine how the Houston office number can go on the Vista MSDS's to avoid Safety Directors getting calls for additional copies - MMG/AJO
4. Form a team to improve the industrial hygiene audit process- (TGG will initiate action with Manufacturing Management).
5. Any Safety Director having written audit systems on file will send a copy to TGG.
6. Houston will consider copying Plant Managers on specified information such as new regulations and necessary actions to be taken.
7. Jim Harris will send information on the in-plant labelling system used at LCCC, Aberdeen and OKC to Campanella, Martin, and Lipps.
8. TGG will specifically review the TSCA training needs and explore developing a VISTA "corporate" program.
9. Jim Harris will send copies of his sampling forms to the Safety Directors.
10. TGG will summarize the results of the IH needs brainstorming session in a memo with suggested actions.
11. MMG/DLC will send a HAZWOPER data needs form to the Safety Directors for completion and return to DLC.
12. TGG will prepare a memo regarding IH data security and long term storage options.

