

Tars.

Monsanto Chemical Company
Texas City, Texas

April 17, 1961

To: J. W. Kongable

Subject: Hauling of VCM Chlorinated Solvents

cc: H. M. Keating
H. W. Cutcher
D. H. Smith
J. M. Boyd
G. E. Pratt
VCM Chief Operators (5)
Night Superintendents (5)
Hard-Lowe Chemical Co.

Until further notice, the chlorinated tars in VCM will be handled by Hard-Lowe Chemical Company of Houston. The following procedure will be used:

1. When the tank level (22T19) reaches 6½ to 7 feet, Hard-Lowe will be contacted to haul tars. On day shift, Monday through Friday, VCM supervision will contact Hard-Lowe. At other times, the VCM Chief Operator will contact the Night Superintendent who will contact Hard-Lowe. They can be reached by calling Houston, HU 7-0130. Mr. Russell Kiehn or Mr. Monroe Sharp will handle the request at Hard-Lowe. During 4-12 and 12-8 shifts and on weekends, Mr. Sharp is to be contacted at his home phone, OL 4-3975. If no answer, phone HU 7-0130. If possible, all hauling will be done Monday through Saturday during the day shift.
2. When the truck driver arrives, he is to proceed to the VCM unit. Before entering the unit with the truck, the driver must obtain a truck entry permit from the Chief Operator of Department 22A & C.
3. The driver will then proceed to park his truck, connect a ground wire between the tank trailer and the line which he connects to, and connect the flexible hose to the tank trailer. After the driver has made the connection and opened the valve, he will contact the Chief Operator who will have the pump (22P32) started. The driver will watch his trailer tank level. When the tank is full, he will close the valve and notify the Chief Operator he is through, and the Chief Operator will have the pump shut down. A hanger will be provided on which to hang the flexible hose to keep the area neat. The operator is to log the before and after gauges on 22T19.
4. These safety rules must be followed by Hard-Lowe personnel:
 - A. A hard hat and plastic safety goggles must be worn at all times in the operating area except when in the truck cab.
 - B. The ground wire must be connected first and must be the last item disconnected.

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- C. Spillage must be kept at a minimum. Any spillage must be cleaned up immediately.

It is suggested that Hard-Lowe make routine checks during the week with the VCM Chief Operator, Extension 661, to determine when they might be needed since they are in the plant quite often on other jobs.

K. F. Webb
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