



ADMINISTRATOR SCOTT PRUITT EVENT REQUEST FORM U.S. Environmental Protection Agency

Deadline for Acceptance:	<u>9/12/17</u>
Requesting Individual / Affiliation:	<u>Jennifer Rutledge on behalf of Ed Meese and Becky Norton Dunlop</u>
Event Title:	<u>Conservative Action Project – weekly leadership meeting</u>
Event Date:	<u>9/13/17</u>
Is the Above Date Flexible:	<u>Yes, we meet every Wednesday</u>
Event Time & Duration:	<u>Meeting is 7:30-9:0am – request for Administrator Pruitt is from 7:30-8:00 am</u>
Type of Event:	<u>Meeting</u>
Purpose of the Event:	<u>CAP was founded by many conservative leaders in 2008, Former Attorney General Edwin Meese III served as Founding Chairman and The Honorable Becky Norton Dunlop is the current Chairman. CAP is designed is to facilitate conservative leaders working together on behalf of common goals. Participants include the CEO's of over 100 organizations representing all major elements of the Conservative Movement- economic, social and national security.</u>
Role of the Administrator:	<u>The leadership meetings are held every Wednesday.</u>
Requested Presentation Topic, if Speaking Involved:	<u>Brief remarks followed by Q&A</u>
Requested Presentation Format:	<u>What the conservative movement leadership should know about his leadership and his team at the EPA.</u>
Speech/Presentation Duration:	<u>Remarks and Q&A</u>
Would You Consider a Surrogate:	<u>Remarks 10 minutes – 20 minutes Q&A</u>
	<u>No</u>



Event Location:

Family Research Council Headquarters

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*801 G Street, NW, Washington, DC
Point of Contact Jennifer Rutledge – 703-901-5386
Main Room, Center Lobby Level*

Event Audience:

16-20 Members of CAP Coordinating Committee

Event Host(s)/Organizer(s):

*Becky Norton Dunlop – Chair CAP
Jennifer Rutledge – Managing Director CAP*

Host(s)' Relationship to EPA:

Run of Show/ Agenda:

N/A

Is there a Hold Room Available for the Administrator?

Yes, if needed

Open Press/Closed Press?

Closed

Dress Code:

Business

Teleprompter Available:

No

Microphone / Room Setup:

No microphone – large conference table for 22 people

Honorable Guests Attending:

Coordinating Committee List attached

Notable Federal, State or Local Appointed or Elected officials attending:

Ed Meese – former US Attorney General

Individual Introducing Administrator:

Becky Norton Dunlop

Person to contact for media purposes:

N/A

Is this event held Weekly, Monthly, Annually?

Weekly

Day of Event Point of Contact:

Jennifer Rutledge – 202-207-0165 – 703-901-5386

Security Contact:

Leo Johnson – Security at FRC – 202-637-4612

Suggested Entrance/ Exit to Event Venue:

Main Entrance – 801 G Street

Is the host of the event a registered 501(c)(3), (4), or has a 527 Political Action Committee (PAC):

CAP is a project of the Council for National Policy which is a 501(c)(3)

Will there be a “gift” presented to the Administrator? If so, what is the US currency value of the gift?

No

Will a meal be provided, if so what is the US currency value?

No, coffee, water and donuts are available



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Please return this form completed to scheduling@epa.gov and Aaron Dickerson at dickerson.aaron@epa.gov
