

Interoffice
Communication

TO: Distribution

FROM: T. G. Grumbles
DATE: April 29, 1991

SUBJ: RESPONSIBLE CARE STEERING TEAM MEETING

TGG: JEL: FGG: AC: AJO: RF
XF: none

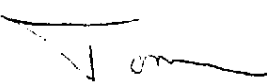
VISTA

A meeting has been called for Wednesday, May 1, 1:30-3:00 in the Environmental Conference Room. Below is a draft agenda for the meeting.

AGENDA
RESPONSIBLE CARE STEERING
WEDNESDAY, MAY 1, 1:30-3:00
ROOM 8-068

PURPOSE: Continue discussion of how to coordinate and
steer Responsible Care Implementation
efforts.

1. Review last meeting	TGG	5 min
2. Present and discuss Code similarities	TGG/MSR	40 min
3. Other synergies (QMP, ISO 9000, etc.)	TGG	10 min
4. Discuss next step for coordination	ALL	20 min
5. Determine action items	ALL	10 min
6. Set next meeting	ALL	5 min


T. G. Grumbles

dlj

Distribution: R. D. Gamblin, T. H. Huffman, M. S. Reynolds

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