



Meeting Information Request Form

Thank you for your interest in meeting with U.S. Secretary of Energy. To ensure that the appropriate individual within the Department of Energy is meeting with you on a given matter and because the Office of the Secretary is committed to maintaining the highest ethical standards, we need the information requested below before we can agree to schedule a meeting¹.

Please respond to the questions below and send your response to (b)(6) - Secretary Wright.
If you have any questions you may contact the Secretary's Scheduling Office at (b) (6)

Requesting individual/organization: (Please identify the person(s) (name and affiliation) requesting the meeting, including any background information on the affiliated organization(s).)	Shell Plc. Meeting request with Wael Sawan, CEO of Shell
Contact information (Name, Email, Phone):	Contact information for logistics/scheduling: Alana Wilson, Alana.Wilson@Shell.com . (b) (6)
Please describe the action sought from the Office of the Secretary:	To gain an understanding of Shell's businesses, its opportunities and challenges.
Meeting date (if date is flexible please indicate the range): Please explain any time sensitivity that impacts the date of the meeting, such as court-ordered or statutory deadline:	PM: Wednesday, February 19 th Or Thursday, February 20 or Friday, February 21 Shell's CEO, Wael Sawan is only in town those days while at the Business Council meetings. He normally resides in London, UK.
Proposed meeting location (City, State/Country):	Washington, DC
Describe the proposed meeting topic/ agenda, provide available briefing materials, and identify desired outcome(s):	Courtesy call and introduction of Shell's US business
Expected meeting participants (name, title, and organizational affiliation):	Gretchen Watkins, President of Shell USA, Inc. and Kelly Op de Weegh, Head of US Corporate Relations
Are any expected meeting participants registered lobbyists or lobbying organizations, and/or registered under the Foreign Agents Registration Act? (If yes, please identify.)	No
Are any expected meeting participants a partisan political candidate, a representative of a political party or a registered political	No

action committee (PAC)? (If yes, please identify.)	
Do any expected meeting participants seek or currently have any business interests with the Department of Energy such as permits, contracts, litigation, grants, etc.? (If yes, please identify.)	Shell is the world's largest trader of LNG and major offtaker of LNG volumes from the US. We see gas and particularly LNG as of growing importance. Shell USA has several outstanding grants and loans per the IRA
Will the meeting involve legislation, broad policy options, or other general matters that involve a large and diverse range of persons and interests? (If yes, please describe.)	The meeting will involve broad policy discussions given Shell's interest in LNG exports and the need for stable, reliable, and predictable policies and rules.
Will the meeting involve regulations, rules, or other matters that impact a specific industry, sector of the economy, or group of persons? (If yes, please describe.)	The meeting may involve discussion of specific rules that impact Shell's interactions with the US LNG sector, including laws around export licenses issued by the DOE.
If any gifts (e.g., meals or refreshments, mementos or tokens of appreciation, transportation, etc.) will be offered to the Secretary, please describe and provide their monetary value.	None
If the Secretary is unable to meet, is a surrogate desired? If yes, who specifically?	Not at this time
Any additional notes or information?	Other possible topics of discussion include: Venture Global LNG contract issues, Impact of tariffs, US regulatory regime (methane) to be granted equivalency by the EU so as not to impair US exports.