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March 6, 1969

Mr. Robert J. Kostuba
Chief Facilities Engineer
Victor Gasket Company
Hard Gasket Division
5750 W. Roosevelt Road
Chicago, Illinois 60650

Dear Mr. Kostuba:

This letter will confirm the visit of myself, and Mr. Louis Cinat, Special Accounts Engineer, for Fireman's Fund American Detroit office as well as the Fireman's Fund American local resident engineer, Mr. Roman Formantini.

We understand that the safety program which had been in effect for Victor Gasket Company for some years has been discontinued and that the Victor Gasket plants have been broken down into the Hard Gasket and Soft Gasket Divisions, with the responsibility for safety resting under the Divisional Manager.

For the Chicago Hard Gasket plant, we understand that you will be in charge of safety for divisions 1, 2, and 3 and that Mr. Hill will compile monthly safety records and generally ride herd on that type of thing.

We wish to assure you that we want to do everything we can to assist you with safety matters much in the same manner as we have in the past. Should you need our help in conducting safety meetings or planning anything in connection with safety literature, etc. you have but to let us know.

We prefer that you deal first with your Chicago Fireman's Fund Engineer and if you think that you are not getting the type of attention you need you may certainly feel free to write to me or Mr. Cinat at anytime.

We are presently checking out the loss control factor which we have given for your operation, due to the fact that we were not sure what premium had been used in contemplating the divisional breakouts. We will keep you posted as to this matter.

VPD-189-0002614

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