another employee or employees, observing the machinery and keeping it clear, until they are notified the try is completed.

7. Procedure — Try

a. Push start button, turn switch, attempt to turn valve or whatever normally activates the equipment to be satisfied equipment is effectively locked out.

8. Start-Up

a. Each individual will remove his personal lock and tag when he has completed his part of the work.

b. The contractor foreman's or qualified person's lock will be the last one removed. It is the contractor foreman / qualified person's responsibility to be satisfied that the equipment is "safe to operate" before start-up.

9. General

This procedure must be of a general nature because it covers the entire plant. Situations for specific equipment or facilities must be reviewed and approved by the Remington Administrator.

D. Electrical

1. "Hot Work" on Electrical Circuitry and Aparatus — This means working on or near energized electric lines or equipment, and is to be done only when approved by the Remington Administrator.

2. Polarity — All plugs, receptacles, switches, bus duct and electrical equipment to be connected per Remington polarity arrangement. (See attachment page 38).

E. Material Handling

1. The weights to be handled must be known before proceeding.

2. Those who rig must know the capacity and proper use of handling device (crane, forklift, chain fall, come-a-longs, clamps, chokers, and shackles)

before proceeding.

3. Tag lines should be used to control loads.

4. A Qualified Person must provide the necessary rigging instructions before work proceeds.

5. Mechanical handling equipment should be inspected by a Qualified Person before using.

6. Never raise or swing a load over people.

7. All protruding nails and wires must be removed or bent over flush, and ragged metal edges protected before material is handled.

8. Freight elevators in Buildings 51, 72 and 86 may be used for moving materials and equipment. Approval by the Remington Administrator must be obtained before any other plant elevator is used.

F. Stability Control

Every effort should be made to insure that men, materials, and equipment are safe from unexpected movement such as falling, slipping, rolling, tipping, blowing over, or any other uncontrolled motion.

G. Access

1. Access routes to and from work locations must be maintained free and clear of obstruction and adequately lighted.

Consult with the Remington Administrator as to access routes for excavations, roofs, process areas, for special items such as "Tank Work".

2. Emergency equipment or electric disconnect switches must not be blocked; nor may temporary construction cables, hose, or leads be attached to such equipment.

3. Material must be stacked, stored, or spotted so it can be reached readily by men and material handling equipment.

H. Excavations

1. An "excavation permit" is required before digging may begin. (See Attachment page 36)

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