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Interoffice Communication

TO: Tom Grumbles, Environmental
Susan Litzau, Legal

FR: Jim Rutledge, Communication

RE: Aberdeen Safety Training Shows

DT: 10 February 1983

ROUTE TO:	_____
COPIES TO:	_____
FILE:	<u>Aberdeen</u>

The attached scripts, for VCM Health Training and Lead Safety at the Aberdeen plant, have been finally approved for use with plant employees. The shows are going into production shortly.

Al Sather and I are also preparing a new, multi-part Contractor Safety Orientation/Training program for use with outside contractors, and one suggestion is to use these two shows in that program, too. Do either of you see a problem, legal or otherwise, in taking this approach? The object, of course, is to save time and money by not producing separate contractor shows.

If there were a problem, could we solve it by simply deleting portions of the existing script (this is the least-cost alternative), or would we have to reword sections or add new information for contractors (which would necessitate production of separate shows)?

Thanks for your early guidance on this.

cc: Al Sather, Aberdeen

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