

To: Liz Menz[lmenz@sigma.org]
Cc: Dickerson, Aaron[dickerson.aaron@epa.gov]
Sent: Thur 6/15/2017 6:28:01 PM
Subject: RE: SIGMA - Speaker Request Form for Scott Pruitt, July 18, 2017

Hey Liz,

Hope you have been well! Still don't have confirmation one way or the other on the November date but

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Hupp, Sydney
Sent: Wednesday, May 17, 2017 10:28 AM
To: 'Liz Menz' <lmenz@sigma.org>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: SIGMA - Speaker Request Form for Scott Pruitt, July 18, 2017

Totally understandable! Probably mid-late June!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Liz Menz [<mailto:lmenz@sigma.org>]
Sent: Tuesday, May 16, 2017 4:23 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: SIGMA - Speaker Request Form for Scott Pruitt, July 18, 2017

Thank you, Sydney!

One question – do you have an inkling of the timeline when you’ll start looking at 4th quarter travel? (and I only ask because I know my CEO will ask me! I’m sure you’re juggling a million schedules!)

Best,

LM.

Liz Menz | Director of Education | SIGMA - America's Leading Fuel Marketers
3930 Pender Drive, Suite 340, Fairfax, VA 22030 | Direct: 703.375.0483 | www.sigma.org

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]
Sent: Monday, May 15, 2017 3:41 PM
To: Liz Menz
Cc: Dickerson, Aaron
Subject: RE: SIGMA - Speaker Request Form for Scott Pruitt, July 18, 2017

Hi Liz,

Thank you for the information! We will discuss both options once we are able to look at 4th quarter travel. Appreciate you!

Best,

Sydney

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Liz Menz [<mailto:lmenz@sigma.org>]

Sent: Monday, May 15, 2017 10:43 AM

To: Hupp, Sydney <hupp.sydney@epa.gov>

Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>

Subject: RE: SIGMA - Speaker Request Form for Scott Pruitt, July 18, 2017

Hi Sydney,

Thanks for your patience – we actually have two options for the November Annual Conference in Chicago, IL. Hopefully one of these works for his schedule!

The two dates/times we have for our Annual Conference are:

Wednesday, November 8, 2017

Opening General Session

3.00pm – 4.30 pm (*presentation time roughly 3.20pm – we start the session with some associate*

business)

OR

Friday, November 10, 2017

Business Meeting and General Session

9.00am – Noon (*presentation time approximately 10.30/10.45am depending on how quickly the session flows*)

Please let me know if something is unclear. If I need to redo the speaker form, just let me know. Always feel free to call me if you have questions. 703.375.0483.

Thank you!

Best,

Liz.

Liz Menz | Director of Education | SIGMA - America's Leading Fuel Marketers
3930 Pender Drive, Suite 340, Fairfax, VA 22030 | Direct: 703.375.0483 | www.sigma.org

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]
Sent: Tuesday, May 09, 2017 11:19 AM
To: Liz Menz
Cc: Dickerson, Aaron
Subject: RE: SIGMA - Speaker Request Form for Scott Pruitt, July 18, 2017

Completely understand! Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Liz Menz [<mailto:lmenz@sigma.org>]

Sent: Tuesday, May 9, 2017 6:47 AM

To: Hupp, Sydney <hupp.sydney@epa.gov>

Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>

Subject: Re: SIGMA - Speaker Request Form for Scott Pruitt, July 18, 2017

Hi Sydney,

Thank you so much for the update! We are in the middle of our big Spring conference but I will get those details to you as soon as I can. Apologies for that delay, but I will check in with you once we are through this conference!

Thanks again!

Best,

Liz

Liz Menz
Director of Education | SIGMA
lmenz@sigma.org | 703.375.0483

Sent from my iPhone

On Mon, May 8, 2017 at 12:17 PM -0400, "Hupp, Sydney" <hupp.sydney@epa.gov> wrote:

Hi Liz,

So unfortunately it looks like the July 18th option wouldn't work. Would it be possible to get the details on the November date though?

Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Liz Menz [<mailto:lmenz@sigma.org>]

Sent: Friday, April 21, 2017 1:18 PM

To: Hupp, Sydney <hupp.sydney@epa.gov>

Subject: RE: SIGMA - Speaker Request Form for Scott Pruitt, July 18, 2017

Thank you, Sydney! Enjoy the weekend!

Best,

LM.

Liz Menz | Director of Education | SIGMA - America's Leading Fuel Marketers
3930 Pender Drive, Suite 340, Fairfax, VA 22030 | Direct: 703.375.0483 | www.sigma.org

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]

Sent: Friday, April 21, 2017 11:46 AM
To: Liz Menz; Hale, Michelle; scheduling
Cc: Ryan McNutt; Charles Thornbrugh; Dickerson, Aaron
Subject: RE: SIGMA - Speaker Request Form for Scott Pruitt, July 18, 2017

Hi Liz,

Thank you for sending our way! We will add this to our list to discuss in our next scheduling meeting. I will follow up with you once we are able to meet. Have a great weekend!

Thanks!

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659

From: Liz Menz [<mailto:lmenz@sigma.org>]
Sent: Friday, April 21, 2017 11:25 AM
To: Hupp, Sydney <hupp.sydney@epa.gov>; Hale, Michelle <hale.michelle@epa.gov>; scheduling <scheduling@epa.gov>
Cc: Ryan McNutt <rmcnutt@sigma.org>; Charles Thornbrugh <mthornbr@quiktrip.com>
Subject: SIGMA - Speaker Request Form for Scott Pruitt, July 18, 2017

Hello,

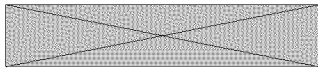
The Society of Independent Gasoline Marketers of America (SIGMA) would like to invite Scott Pruitt to speak at our Summer Legislative Conference. I have attached the speaker request form for Scott Pruitt for the event on July 18, 2017, following up on a personal invitation from Charles Michael Thornbrugh from the QuikTrip Corporation in Tulsa,

Oklahoma, and member of SIGMA's Board of Directors, and our CEO Ryan McNutt.
Please let me know if we can provide any further information.

Thank you.

Best,

Liz



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