

DRAFT

BHRC OVERSIGHT, TECHNICAL, COMMUNICATIONS COMMITTEES CALL MINUTES

May 18, 2009

Attendees:

Stuart Cagen, Shell
Patsy Clegg (Chair), Shell
Brian Doll, ExxonMobil
Howard Feldman, API
Mark Fitzsimmons, Steptoe and Johnson
Jennifer Galvin, ConocoPhillips
Mike Roman, ExxonMobil
Eric Stine, Chevron
John Wagner, API
Russ White, API

Quorum Present
Antitrust Guidelines reviewed

Decisions/Actions:

1. Cinpathogen Contract

DECISION: Supported request for \$14000 for travel.

ACTION: API will coordinate either a contract amendment or separate invoice as mechanism for providing funds.
API will notify BHRC of resolution.

2. Archiving Database

UPDATE: Letter sent from BHRC to J Rice for requesting guidance for database archival.

ACTION: API to put on agenda for future calls.

3. Budget

ACTION: API to notify Oversight when year-end 2008 financial report is ready.

4. AHS Contract

ACTION: AHS has requested \$36,800 to support manuscripts.

Stuart Cagen will forward request to API. API will request formal proposal from AHS. API will forward AHS request to OC and put on agenda for next call.

NEXT CALL: June 18, 2009, 4 PM EDT