PLAINTIFF'S EXHIBIT

MON-1291

# SHAC ACTION REQUEST

## DEPARTMENTAL INSPECTION PLANS

September 16, 1976

The Annual Inspection (October 25th, 26th, 27th) is fast approaching with observations and Guest Inspection results indicating much work yet to be done to place the plant in readiness for the inspection.

This year, as in 1975, we are asking all departments to submit individual plans containing the following:

1) Projected route which inspectors will follow when touring the department (you have already been asked separately for tour guides).
2) Action taken to correct any deficiencies noted in last year's inspection (SHAC Action Request, 8/4/76).
3) Action taken to correct deficiencies noted in recent Guest Housekeeping Inspection (final Guest Inspection is scheduled for week of October 4th).
4) Plans for involvement of hourly personnel in inspection; plus involvement on a day-to-day basis.
5) Departmental actions and plans related to this year's theme, "Environmental Health and the New OSHA Standards".

For your reference, I am attaching to this request a copy of the "1976 Methanol Safety Program". While this memo does not cover all of our requests for Annual Inspection Plans, it is an indication of an active and effective departmental program and should serve as an excellent guide to other areas.

These plans are to be submitted to me no later than September 27th, (tour guides by September 17th). Follow-up action, as necessary, will be instituted to insure 100% response to this survey. Distribution is based on projected inspection areas and tour schedules.

H. McLacy

SC 003154

Harold Lacy
Safety and Housekeeping
Action Committee

Insert:

Areas where coffee breaks are scheduled are noted in parentheses. Personnel responsible for these facilities are reminded to make necessary arrangements.

dc

## DISTRIBUTION

## DEPARTMENTAL INSPECTION PLANS

| | |
|---|---|
| Personnel Building | E. N. Steele (note coffee break) |
| Locker Bldg/Safety Supply | T. Ozarchuk |
| Reception Office/Guard House | E. R. Albritton |
| Cafeteria | H. F. Adams |
| Dispensary | T. Ozarchuk |
| Fire Station | J. M. Eason |
| Office Annex | W. H. Lane |
| | F. E. Grissom |
| | G. W. Bostick |
| | C. A. Peters |
| Main Office | J. M. Tissue |
| | C. T. Murray |
| Research I | W. H. Lane |
| Research II | W. H. Lane (note coffee break) |
| Control Lab | T. G. Lyons |
| Matl. Handling Office Bldg. | W. T. Anderson |
| Barge & Ship Docks 1 & 2 | |
| Stores | T. W. Crump |
| Shops | G. A. Orum (note coffee break) |
| Maint. Bldgs/Garage | |
| Water Treating, | D. E. Rivero |
| Power II | |
| Instrument Shop | B. J. Harrell |
| Dept. 19, 25, 27, 29 | R. T. Hammann |
| AN Loading Rack | W. T. Anderson |
| Warehouse A, B, C | T. W. Crump |
| Zone II Office | A. W. Kuehl |
| Dept. 33 | A. R. Wilson |
| Dept. 48/56 | L. J. Povse |
| Dept. 53 | T. S. Hallen |
| Polyethylene Office | R. J. Burkett (note coffee break) |
| PE Control Lab | J. L. Kilfoy |
| Dept. 35F | G. W. Hanks |
| Dept. 35P | R. W. Ceyanes |
| HDPE Packout/Warehousing | H. H. Treaccar |
| West Gate & Locker Bldg. | E. R. Albritton |
| | T. Ozarchuk |
| Dept. 44, 45, 46 | C. M. Hancock |
| Dept. 50 | B. L. Johnson |
| Primary Treatment | R. G. McDonnell |
| Zone I Office | W. L. Riddick (note coffee break) |
| Dept. 10 | D. D. Kos |
| Dept. 15 | S. E. Knipling |
| Dept. 14/16 | S. E. Knipling |
| Dept. 13 | J. P. Irwin |
| Streets & Grounds | W. L. Riddick |

SC 003155

LAM004605

Monsanto

FROM NAME & LOCATION: M. T. Devore - Texas City, Texas 44D

DATE: August 2, 1976

SUBJECT: METHANOL-SYN GAS PLANT (DEPT. 44, 45, & 46)
1976 METHANOL SAFETY PROGRAM

REFERENCE

TO : R. L. Stuart

cc
J. A. Glass
C. M. Hancock
H. M. Lacy
T. L. Nelson
G. T. Ryan
F. R. Radler

The Methanol-Syn Gas Plant 1976 Safety Program organization has been outlined. The detailed planning of the annual safety and housekeeping will begin in early August. The general timing of "safety" organized events has also been developed. This planning work has been done with some input from the Methanol Unit hourly safety representative.

If you have any comments or questions about the attached program outline or timing, please contact me.

M. T. Devore

tg
Attachment

SC 003156

LAM004606

## METHANOL-SYN GAS PLANT - DEPT. 44, 45, 46

### Safety Program Organization

A. Purposes

1. To promote continued interest in the Methanol Plant safety. Concentrate on improving hourly-supervisory communication.

2. To highlight and implement the plantwide NASA program.

3. To prepare for the upcoming safety and housekeeping inspection.

4. To prepare for the October, 1976 Shutdown.

B. Who Will Participate

1. Methanol Plant supervision.

2. Methanol Plant operators.

3. Guest supervisory inspectors.

4. Craftsmen assigned to Methanol Plant.

5. Methanol and other unit/craft safety representatives.

C. What Will Be Done

1. NASA (New Avenues for Safety Awareness)

   a. Methanol Plant personnel looking for potential hazards. This was begun last year and will continue. Now looking at head knockers specifically caused by extended valve stems.

   b. Show movies quarterly with emphasis on industrial accidents in operation areas.

   c. Circulate more safety literature in control room.

   d. Encourage the participation of the unit/craft safety representative.

C. What Will Be Done - cont'd.

2. Prepare for Shutdown

   a. Safety meeting in September specifically geared for shutdown.

   b. List ball valves requiring round handles for shutdown work.

   c. RV's to be pulled for inspection will be tagged.

   d. Review safety items of startup and shutdown procedures as well as work to be performed.

3. Prepare for Annual Safety and Housekeeping Inspections

   a. Supervisory and hourly inspections.

   b. Unit/craft safety representative inspections.

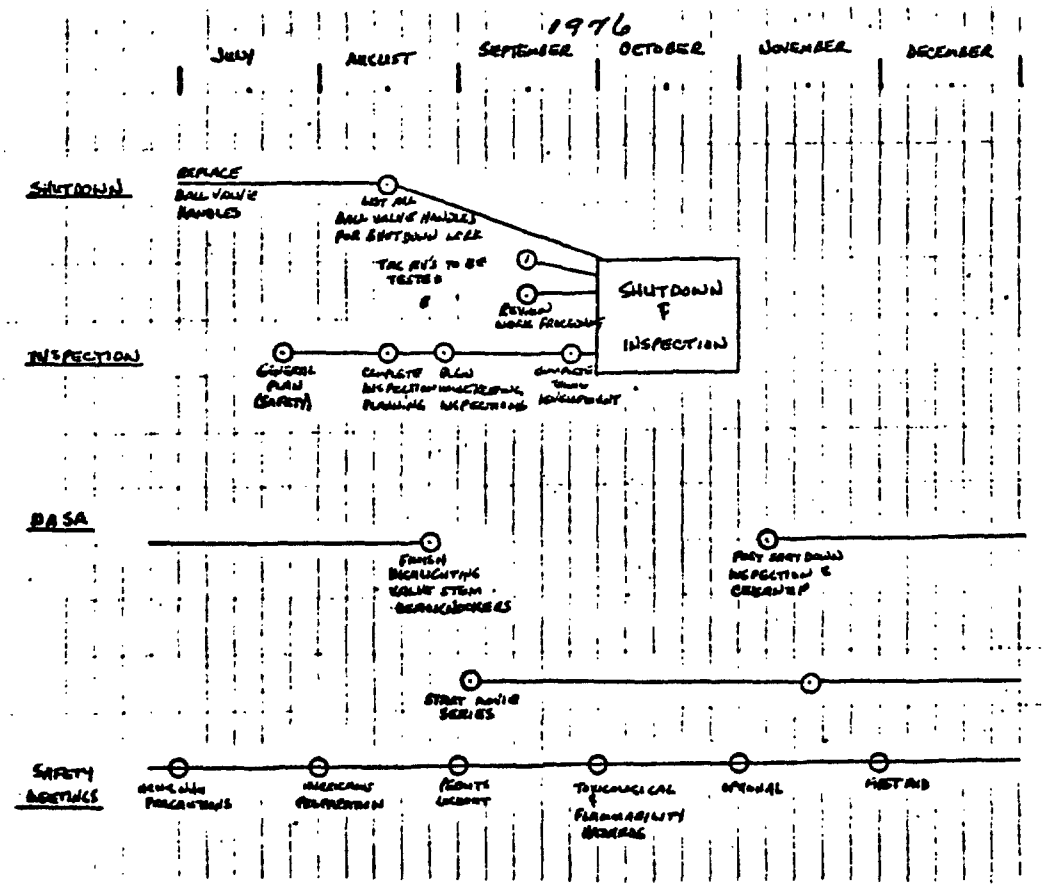
   c. Items to be highlighted--comments from 1975 inspection report. Oil storage area, bicycles, pipe identification, head bumping hazards, ladder inspection procedure.

   d. Explain unit conditions since total Methanol Plant shutdown will be in progress.

   e. Theme.

4. Continue monthly safety meetings.

D. Timing




SC 003159

MTD:tg - 8-2-76

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