



Memorandum

To: J. Cardone
Location: Bound Brook
From: H. C. Gaffney
Location: Chicago Plant
Extension:
Subject: Closings for 1981

Date: January 14, 1981

Reference:

Copy to: C. Dadko - MG
R. Johnson - MG
C. Karas - MG
B. Witherspoon - CE

These are the monthly closing dates for 1981. This allows three working days each month (except January and December) for pulling together all figures.

January 29th
February 26th
March 27th
April 28th
May 28th
June 26th

July 29th
August 27th
September 28th
October 29th
November 24th
December 31st

HCG:ck

H. C. Gaffney
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