

From: James Alvis (Jim) Director HMG?????
Sent: Tue, 20 May 2025 20:01:52 +0000
To: LaRotonda, Nick (OST)
Cc: Laurie Holmes Director HMG?????; Pawlowski, Alex [KUS; Christopher Wenk
Vice President HMG?????; Talia Davis Senior Manager HMG?????
Subject: FW: USDOT "The Great America Road Trip Expo" Vendor Guidance

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Nick:

The Kia Washington Team will be coordinating with a local dealer to provide an EV9 and Telluride for the DOT Expo on May 29.

We would appreciate guidance on the following logistics:

May 28 pm: Drop-off

Representatives from the Kia team plan to drop off the vehicles in the secure area on May 28 – targeting a 1-2pm drop-off time.

Can you advise on the details, for the drop off? (Vehicle/driver information data needed, requirements/procedures, etc.)

May 29 am: Staging on Plaza

A representative from the Kia team will be on-site to stage the vehicle the morning of May 29.

Are there any additional details for staging the vehicles?

May 29 pm: Event Concludes/Vehicle Extraction

Representatives from the Kia team will be on-site to remove the vehicles, following the conclusion of the event.

At what time will we be permitted to remove the vehicles?

Best regards,
Jim Alvis



Jim Alvis

Director

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Thank you for your commitment and participation in The United States Department of Transportation Great American Road Trip Expo! The Great America Road Trip Expo is on Thursday May 29th, 2025, located on the plaza directly across from The United States Department of Transportation in Navy Yard, Washington D.C.! Please see below for important details pertaining to vendor set-up and break-down! Once again, we are thrilled to be able to partner with you and your organization to make this truly a Great American Experience!

Location:

The United States Department of Transportation

1200 New Jersey Ave SE

Washington, DC 20590

Date & Time:

Vendor Pre-Stage (Wednesday May 28th,
2025, 12pm – 5pm) *optional*

Event Day Set-Up (Thursday May 29th,
2025, 5am – 8am)

Event Time (Thursday May 29th,
2025, 10am – 3pm)

Point of Contact:

Nick LaRotonda – (b)(6)

Paten Kidd - (b)(6)

Vendors will be able to drop off vehicles in a secure area on Wednesday May 28th from 12pm – 5pm. We will have access to the plaza located across the street from The US Department of Transportation starting at 5am on Thursday the 29th.

There is no access to power outside on the plaza, therefore you are highly encouraged to bring generators if you plan on using power. You are encouraged to bring tents, tables, and handouts for the guest that will be touring the booths! You will receive your assigned space on Tuesday May 27th, along with further details pertaining to the event. If you have any questions, please do not hesitate to reach out to the DOT point of contacts listed above! Thank you!

Thank you,

Nick LaRotonda

Director of Advance

Office of Secretary of Transportation

U.S. Department of Transportation

E-mail – Nicholas.LaRotonda@dot.gov

Cell – (b)(6)

