

File - 3.37N

FOU

By Oct 20th

- cc: B. A. Barr
H. V. Bradley
W. D. Cobb
W. A. Gordon
R. F. Gorskie
J. S. Kloss
S. S. Lord
J. M. Meyer
J. M. Moore
J. E. Nauss
L. A. Putzier
I. M. Singer
P. M. Sutphen
C. E. Watkins

October 9, 1980

- TO: F. M. ARMBRECHT (2)
P. J. ARRUDA ("NORDEL" PROCESS)
G. A. BENEDICT ("HYDAN" PROCESS)
L. L. BRUMFIELD (DIVISION II), (4)
R. B. BURNS (ACRN PRODUCTION), (2)
M. F. DECARLO (METHANOL PRODUCTION), (2)
L. D. DOOLEN ("NORDEL" PRODUCTION), (5)
E. E. EMBS (EMPLOYEE RELATIONS), (3)
V. J. FLYNN (E&M/"HYPALON" PRODUCTION)
R. P. GOSS (PD TECHNICAL), (2)
C. L. GREIG ("HYPALON" PROCESS)
A. S. KILLIAN (QUALITY CONTROL), (2)
R. P. MADRULLI ("NORDEL" PROCESS)
G. J. MARR (ANILINE PRODUCTION), (2)
R. F. MURPHY (TEL PRODUCTION)
L. J. PARSONS (ACCOUNTING)
J. S. PERCY (D&P TECHNICAL), (2)
R. R. REITZ ("HYPALON" DEVELOPMENT)
J. M. ROBINETT (AMMONIA PRODUCTION), (2)
D. S. RUMSEY (E&M)
N. M. SABATELLI (TECHNICAL SERVICES), (5)
D. E. SPEIER (SAFETY)
L. A. STEPHENS ("HYDAN" PRODUCTION), (2)
H. A. WAGUESPACK ("HYPALON" PRODUCTION), (2)
J. C. WALKER (DIVISION II), (5)
J. H. WATTS (SYSTEMS)
G. T. WILLIAMS (DIVISION I), (4)
L. T. WILSON (DIVISION IV), (3)
J. H. WRIGHT (MATERIALS), (4)
E. C. NELSON (METHANOL MOD.), WILMINGTON

need
names & date
contested

FROM: R. L. MC CLURE *RLC*

EMPLOYEE ACCESS TO EXPOSURE AND MEDICAL RECORDS

DUP 0502366

October 9, 1980

Sam Lord's letter of August 20 informed all supervision of the OSHA standard concerning access to employee exposure records and medical records. By October 20, all current employees must be notified of their rights of access required by the regulation:

- "(g) Employee information. (1) Upon an employee's first entering into employment, and at least annually thereafter, each employer shall inform employees exposed to toxic substances or harmful physical agents of the following:
- (i) the existence, location, and availability of any records covered by this section;
 - (ii) the person responsible for maintaining and providing access to records; and
 - (iii) each employee's rights of access to these records"

Attached for your use is an employee notification statement which fulfills these requirements. The information may be given orally or in writing but must be communicated to each current employee by October 20; any employees who are unavailable between now and then should be contacted as soon as possible after return to work. *Employees do not have to sign. File comment sufficient.*

Also attached are copies of the OSHA standard §1910.20 and its Appendices A and B. You are required by paragraph (g)(2) of the regulation to make these documents "readily available" to all employees in your organization. This may be accomplished by assigning copies to several members of supervision in your organization.

In the future, new wage roll employees will receive information required by this standard as part of their initial orientation by Employee Relations. It will be the responsibility of direct supervision to provide this information to new salaried personnel. Annually, letters restating this information will be issued by the Works Manager.

Keep records in your area which show the names of the individuals contacted, and dates.

Use 3.37 file - sampling & requalification

Butadiene - Fixed pt. analysis - Keller report

Hexane - Personal data (1979) - In medical - General result mentioned in attached note from and Env. group

RLM/fb
Attachments

LT Freeland

DUP 0502367

DU 002005

November 19, 1979

FILE

TO: F. M. ARMBRECHT
G. A. BENEDICT
R. B. BURNS
W. W. CARDEN
R. G. CLEM
W. D. COBB
~~L. B. DOOLEN~~
H. J. DUCOTE
E. E. EMBS
L. T. FREELAND
W. A. GORDON
R. F. GORSKIE
R. P. GOSS
C. L. GREIG
E. M. KLING
J. S. KLOSS

S. S. LORD
R. P. MADRULLI
G. J. MARR
J. M. MEYER
R. F. MURPHY
J. S. PERCY
L. A. PUTZIER
R. R. REITZ
J. M. ROBINETT
K. L. SELIGMAN
I. M. SINGER
D. E. SPEIER
L. A. STEPHENS
P. M. SUTPHEN
H. A. WAGUESPACK
J. P. WALSH
C. E. WATKINS

FROM: R. L. MC CLURE

Done

CARCINOGEN LIST

The complete list of OSHA and EPA designated carcinogens is attached. If you wish a copy of the synonym list for these materials, please let me know. This list is updated and reissued quarterly.

RLM/1
Attn:

DU 002006

DUP 0502368