

To: Hupp, Sydney[hupp.sydney@epa.gov]; Marc Himmelstein[Marc_Himmelstein@nes-dc.com]
Cc: Michael.J.Catanzaro@who.eop.gov[Michael.J.Catanzaro@who.eop.gov]; Gunasekara, Mandy[Gunasekara.Mandy@epa.gov]
From: Woodward, Cheryl
Sent: Mon 6/19/2017 5:25:24 PM
Subject: RE: meeting

My name is Cheryl Woodward and I will assist you in the logistics for your meeting at EPA on Wednesday, June 28th at 3 pm. The instructions/directions to EPA is below and if you have any questions please contact me. If you are coming with a driver, we have instruction for parking in the Courtyard of EPA. We need to contact the Security Detail office and they will coordinate your arrival at EPA otherwise the instruction below is good for drop off. Look forward to seeing you all.

Directions: EPA address is 1200 Pennsylvania Avenue, NW. If you are coming by taxi/vehicle, you want to be dropped off on 12th NW, which is between Pennsylvania and Constitution Avenue. It is almost exactly half way between the two avenues on with Federal Triangle Metro sign and Trump Hotel Towers side entrance can be used as a landmark. From 12th Street, facing the building with the EPA and American flags, walk toward the building (under the flags) and take the glass door on your left hand side with the escalators going down to the metro on your left. This again will be the South Lobby of the William Jefferson Clinton building.

Once inside the building, security will prompt you to scan all items such as bags, coats etc., and then let the guards know that you were instructed to call Cheryl Woodward at 564-1274 or Michelle Hale at 564-1430 to escort you to the meeting with the Administrator. Security will make temporary cards for everyone. Allow for 15 minutes to get through the process.

-----Original Message-----

From: Hupp, Sydney
Sent: Monday, June 19, 2017 11:56 AM
To: Marc Himmelstein <Marc_Himmelstein@nes-dc.com>
Cc: Michael.J.Catanzaro@who.eop.gov; Gunasekara, Mandy <Gunasekara.Mandy@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Subject: RE: meeting

Great! I am looping in Cheryl who can provide you details for the logistics of arrival on the day of.

Sydney Hupp
Executive Scheduler
Office of the Administrator
202.816.1659 (c)

-----Original Message-----

From: Marc Himmelstein [mailto:Marc_Himmelstein@nes-dc.com]
Sent: Monday, June 19, 2017 10:49 AM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Michael.J.Catanzaro@who.eop.gov; Gunasekara, Mandy <Gunasekara.Mandy@epa.gov>
Subject: Re: meeting

that is great
Thank you
I will be accompanied by Megan Garvey and Shane Schulz

Sent from my iPad

On Jun 19, 2017, at 9:47 AM, "Hupp, Sydney" <hupp.sydney@epa.gov<mailto:hupp.sydney@epa.gov>>

wrote:

Good morning,

I handle scheduling for Administrator Pruitt. Ryan sent along your proposed times with the Administrator and Mandy. It looks like we could do 3PM on the 28th. Would that work on your end?

Thank you!

Sydney Hupp
Executive Scheduler
Office of the Administrator
202.816.1659 (c)

From: Jackson, Ryan
Sent: Friday, June 16, 2017 8:05 PM
To: Hupp, Sydney <hupp.sydney@epa.gov<mailto:hupp.sydney@epa.gov>>
Subject: Fwd: meeting

Ryan Jackson
Chief of Staff
U.S. EPA
(202) 564-6999

Begin forwarded message:

From: Marc Himmelstein <Marc_Himmelstein@nes-dc.com<mailto:Marc_Himmelstein@nes-dc.com>>
Date: June 15, 2017 at 3:35:43 PM EDT
To: "Jackson, Ryan" <jackson.ryan@epa.gov<mailto:jackson.ryan@epa.gov>>
Cc: Michael Catanzaro <michael.j.catanzaro@who.eop.gov<mailto:michael.j.catanzaro@who.eop.gov>>, "Gunasekara, Mandy" <Gunasekara.Mandy@epa.gov<mailto:Gunasekara.Mandy@epa.gov>>
Subject: Re: meeting
Shane Schulz of QEP will be in town on June 27 and 28 Is it possible to schedule time either of those days Thanks

Sent from my iPad

On Jun 14, 2017, at 1:45 PM, "Jackson, Ryan" <jackson.ryan@epa.gov<mailto:jackson.ryan@epa.gov>> wrote:

Yes.

-----Original Message-----

From: Marc Himmelstein [mailto:Marc_Himmelstein@nes-dc.com]
Sent: Wednesday, June 14, 2017 12:14 PM
To: Jackson, Ryan <jackson.ryan@epa.gov<mailto:jackson.ryan@epa.gov>>
Cc: Michael Catanzaro <michael.j.catanzaro@who.eop.gov<mailto:michael.j.catanzaro@who.eop.gov>>
Subject: meeting

Is it possible to set up a meeting with you and Mandy with QEP Recall that the Administrator at AXPC suggested that he wanted to meet-it is not necessary to include him Appreciate your help Thx

Sent from my iPad