

To: scheduling[scheduling@epa.gov]; Hupp, Sydney[hupp.sydney@epa.gov]
From: Candice Daniels Austin
Sent: Tue 6/6/2017 1:25:51 PM
Subject: NAM's Manufacturing Summit
EPA Administrator Pruitt Speaker Request Form CDA Edits.docx

Attached, please find the Speaker Request form for the NAM's upcoming Manufacturing Summit. We hope Administrator Pruitt will be able to join us.

If you have any additional questions, please do not hesitate to contact me directly at 202-637-3122

Thank you!

Candice D. Austin
Director, Public Affairs and Member Engagement
Email: caustin@nam.org
Direct: 202.637.3122





ADMINISTRATOR SCOTT PRUITT EVENT REQUEST FORM U.S. Environmental Protection Agency

Deadline for Acceptance: Friday, June 16, 2017

Requesting Individual / Affiliation: National Association of Manufacturers (NAM)

Event Title: The NAM's Manufacturing Summit

Event Date: June 21, 2017

Is the Above Date Flexible: _____

Event Time & Duration: 12:30 p.m. – 1:30 p.m.

Type of Event: Annual Legislative Fly-In

Purpose of the Event: Brief Description – The NAM Manufacturing Summit provides an opportunity for manufacturing leaders and employees throughout the country to head to Washington to meet with legislators about key policy priorities including: comprehensive tax reform, the need to invest in our nation's infrastructure and regulatory reform. This Summit is also a call to action for manufacturers to open their shopfloors to Members of Congress when they're back home to highlight what is needed from Washington to strengthen the manufacturing community's competitiveness and accelerate economic growth.

Role of the Administrator: Keynote Address

Requested Presentation Topic, if Speaking Involved: Vision on the future of manufacturing in America and how the EPA can partner with the manufacturers specifically regulations that promote growth and create jobs.

Requested Presentation Format: Keynote, followed by q&a (if the Administrator is open to q&a)

Speech/Presentation Duration: 15-20 minutes

Would You Consider a Surrogate: We hope that the Administrator can make it, but given the nature of this event we would not be able to accommodate a surrogate from the agency to speak on behalf of the Administrator.



ADMINISTRATOR SCOTT BRUETT EVENT REQUEST FORM
U.S. Environmental Protection Agency

*Grand Hyatt
1000 H Street, NW
Washington, DC 20005
(202) 582-1234*

Event Location: *Independence A Ballroom*

Event Audience: *400 manufacturing leaders from across the country - more than half of which are from small and medium sized companies.*

Event Host(s)/Organizer(s): *National Association of Manufacturers (NAM)*

Host(s)' Relationship to EPA: _____

- *Welcome by Keith Smith, Chief of Staff, NAM*
- *Intro by Jay Timmons, NAM President and CEO*
- *Administrator Speaks and hopefully is willing to take Q&A that can be submitted via electronic device for review.*
- *Jay Timmons thanks the Administrator*
- *Keith Smith closes the session*

Run of Show/ Agenda: _____

Is there a Hold Room Available for the Administrator? *Yes, we will have a hold room available near Independence A Ballroom*

Open Press/Closed Press? *The session will be closed to the press and off the record. However, if you prefer to have press present, we are more than happy to accommodate your request.*

Dress Code: *Summit participants and NAM staff have been encouraged to wear NAM branded polos, but there may be some in business attire.*

Teleprompter Available: *We can have a teleprompter available for the Administrator*

Microphone / Room Setup: *Podium mic, we can also provide a lavalier if the Administrator would like to walk around. Room Setup: full table rounds of 10*

Honorable Guests Attending: _____

Notable Federal, State or Local Appointed or Elected officials attending: *On Tuesday, June 20, we will have Vice President Mike Pence and Speaker of the House Paul Ryan address attendees during our opening kickoff and briefing lunch. On Wednesday, June 21 Department of Labor Secretary Alexander Acosta address will provide a breakfast address. During our luncheon we have confirmed House Majority Leader to open the lunch at 11:40 a.m.*

Individual Introducing Administrator: *Jay Timmons, President & CEO of the National Association of Manufacturers*



Person to contact for media purposes:

Jamie Hennigan, Vice President of Strategic Communications
JHennigan@nam.org
(202) 316-3166
Cell Number: (202) 316-6160

ADMINISTRATOR SCOTT PRUITT EVENT REQUEST FORM
U.S. Environmental Protection Agency

Is this event held Weekly, Monthly, Annually?

Annually

Day of Event Point of Contact:

Candice Austin, Director, Public Affairs and Member Engagement
Caustin@nam.org
Office Number: (202) 637-3122
Cell Number: (202) 465-6069

Security Contact:

Jeffery Lundy
(202) 345-1136
jeff.lundy@hyatt.com

Suggested Entrance/ Exit to Event Venue:

The hotel has informed us that the suggested entrance/exit solely depends on the cabinet member. Please have your security detail contact Mr. Lundy directly (listed above)

Is the host of the event a registered 501(c)(3), (4), or has a 527 Political Action Committee (PAC):

No

Will there be a "gift" presented to the Administrator? If so, what is the US currency value of the gift?

No

Will a meal be provided, if so what is the US currency value?

Yes, there will be a plated lunch that will be available.
Value - \$57.00 per guest

Please return this form completed to scheduling@epa.gov and Sydney Hupp (hupp.sydney@epa.gov).