

Message

From: Hale, Michelle [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=CB99F5247AB8412FA017133839301FEE-HALE, MICHE]
Sent: 6/21/2017 4:55:30 PM
To: Matt Curran [mcurran@artexfas.com]
CC: Wilson, SeVera [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=60a3519ea3014c2bb3bdeb9cc53c9aa5-Wilson, SeVera]; Jenkins, Donna [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=76d48924578d469ea4bc96914ff53d9a-Djenki02]; Lee, Jennifer [leej@si.edu]; Praphanpoj, Pornthida [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=590d4cfd20fa46b3a89c260918fdde67-Praphanpoj,]
Subject: RE: Transit of loans to EPA

Yes, all walls are paneled. We will need our design expert present for determining the location of each piece.

From: Matt Curran [mailto:mcurran@artexfas.com]
Sent: Wednesday, June 21, 2017 12:52 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Lee, Jennifer <leej@si.edu>; Hale, Michelle <hale.michelle@epa.gov>
Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>
Subject: RE: Transit of loans to EPA

Hi,

The estimate is attached. We can do that Thursday time slot. I am being asked if the walls we are installing on are paneled?

We will get all the driver information to you by Tuesday of next week.

Thanks,

Matt

Matthew Curran
Client Service Representative

ARTEX Fine Art Services
Personal Matters

From: Wilson, SeVera [mailto:Wilson.SeVera@epa.gov]
Sent: Wednesday, June 21, 2017 12:15 PM
To: Lee, Jennifer <leej@si.edu>; Hale, Michelle <hale.michelle@epa.gov>; Matt Curran <mcurran@artexfas.com>
Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>
Subject: RE: Transit of loans to EPA

Thanks.

From: Lee, Jennifer [mailto:leej@si.edu]
Sent: Wednesday, June 21, 2017 12:13 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Hale, Michelle <hale.michelle@epa.gov>; Matt Curran (mcurran@artexfas.com) <mcurran@artexfas.com>
Subject: RE: Transit of loans to EPA

Hi SeVera,

That will be included in the estimate Matt provides.

-Jenni

From: Wilson, SeVera [mailto:Wilson.SeVera@epa.gov]
Sent: Wednesday, June 21, 2017 12:12 PM
To: Hale, Michelle <hale.michelle@epa.gov>; Lee, Jennifer <leej@si.edu>; Matt Curran (mcurran@artexfas.com) <mcurran@artexfas.com>
Subject: RE: Transit of loans to EPA

Hi Jenni, So that you can have access to the loading dock, please be sure to provide me with the truck information, driver & his assistant's name & DOB. Date & time they will be arriving.

Jenni, Is there a fee for the installation of the artwork?

Thanks.

From: Hale, Michelle
Sent: Wednesday, June 21, 2017 11:03 AM
To: Lee, Jennifer <leej@si.edu>; Matt Curran (mcurran@artexfas.com) <mcurran@artexfas.com>
Cc: Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject: RE: Transit of loans to EPA

2:00 on Thursday of next week would be a great time if at all possible. Thank you.

From: Lee, Jennifer [mailto:leej@si.edu]
Sent: Wednesday, June 21, 2017 10:59 AM
To: Matt Curran (mcurran@artexfas.com) <mcurran@artexfas.com>
Cc: Hale, Michelle <hale.michelle@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject: Transit of loans to EPA

Hello Matt,

I hope you are well! We have three framed, pre-packed artworks that will need to be shipped to the EPA and installed in the Administrator's office. Do you have any availability next week? Preferably Wednesday or later.

Pick-up:
SAAM-DWRC
Loading dock: 9th and G Street NW
Washington, DC 20001

Contact: Packing and Shipping office, 202-633-2292

Artworks:

1975.74: William Sonntag, *Mountain Landscape*, oil on canvas, unframed dims 51 ¼ x 41 1/8 in.

1985.30.59: Paul Resika, *The Great Rocks*, oil on canvas, unframed dims: 24 1/8 x 30 1/8 in.

1964.1.70: Erle Loran, *Barge Dock*, oil on canvas, unframed dims: 30 x 36 in.

Delivery:

Environmental Protection Agency
1200 Pennsylvania Ave, NW
Washington, DC

Contact: SeVera Wilson, Personal Matters / Ex. 6

I will travel over with the shipment and be there for condition reporting and installation. This job should be billed to the EPA.

Thank you!

Jenni Lee
Assistant Registrar, Exhibitions & Loans
Smithsonian American Art Museum

Personal Matters /
leel@si.edu