

WV-0137 #11

~~Copy to~~ LE Calvert
SW Clark
RW Engle



INTERNAL CORRESPONDENCE

Sents: 27 March,
for your general
information as
members of the Asbestos
Phaseout Program Team.
Regards,
Clyde

Purchasing Department
Technical Center

Post Office Box 8361
Building 2000
South Charleston, WV 25303

TO: D. L. Kurle - 511-2000/0411 DATE: March 16, 1987
J. A. Means - 514/224
S. S. Murphree - 515/7
R. L. Newman - 512/330 SUBJECT: Specialty Chemicals
J. R. Ruddle - 512/143 Division - Purchased Goods
C. S. Tyson - 512/507 Quality Program -
M. K. Wisman - 514/224 Gasket Team

COPY TO: G. B. Elder
S. E. Illikainen
J. L. Lamar
A. J. Montero
C. C. Neely
S. F. Powe

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The minutes of our meeting of March 5, 1987 are noted below.

- A. Steve Powe presented copies of stores gasket catalogs for Institute, South Charleston and Texas City. Service level information for stores items was not readily available.
- B. Sherry Murphree indicated that the West Virginia locations spend about \$312M/yr. on gaskets, gasket materials and packing. Packing accounts for only 5 or 10% of the total. Anticipated expenditures for the next two years are \$800M/yr. The increase is due in part to the anticipated phase out of low cost gasket materials (i.e. asbestos). Report attached.
- C. Al Montero (who was representing CED for Don Kurle) reviewed UCC and industry specifications. It was noted that some UCC specifications referred to manufacturers who no longer manufacture/sell asbestos gaskets/materials.

Al reported that the recommendations (of the EM&TS CED team) covering a C&P program for the phase-out of asbestos in the work place had been approved by C&P Management. Sherry Murphree will participate on the C&P team that will develop implementation plans. (A copy of related correspondence is attached).

- D. John Ruddle/Jeff Means presented their findings relating to Accident/Incident reports and Safety Signal reports. Because South Charleston does not file A/I reports in a central location, Jeff was unable to submit a suitable sample.
- E. The team spent a good deal of time discussing a flow chart that represents gasket utilization from specification thru installation/start up. The copy attached represents the team consensus.

This chart will serve as a tool for identifying areas where improvements are required.

- F. The following "Mini-Teams" were established to list the perceived "Problems" throughout the specification - installation cycle. The teams will meet in person or via telephone conference call as appropriate.

Specifications/ Installation/ Engineering	D. L. Kurle* J. A. Means C. S. Tyson
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Information Exchange (Electronic)	P. H. Day S. F. Powe* J. D. Ruddle
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Materials Management (Including Procurement, Vendors, Stores, Descriptions, Packaging, etc.)	S. Murphree* R. L. Newman S. F. Powe M. K. Wisman
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*For purposes of kicking off the mini teams these members are identified as team leaders.

A "mini team" consisting of P. H. Day and J. D. Ruddle was established to review Institute Accident/Incident reports and develop Pareto Charts if possible.

- G. A preliminary attempt at identifying problems resulted in the following lists:

Specifications:

- 1) UCC specifications not compatible with marketplace (materials no longer available)
- 2) New technologies not addressed
- 3) No procedure for variance review

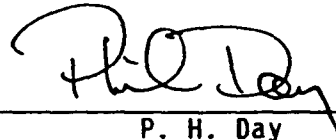
- 4) Manpower shortage in engineering
- 5) Specifications are not linked to material codes (stores codes/MMC).
- 6) Training to use specifications and to identify the availability of specifications

Materials Management

- Stores:
- 1) Lack of familiarity with resources (CRT, Fische, Catalogs)
 - 2) Storage of material (damaged material)
 - 3) Incomplete stores catalog
 - 4) Stores order controls
 - 5) Inconsistent descriptions and no maintenance
 - 6) Lack of training - shortage of people -

The next meeting will be April 6, 1987, Building 2000 (Tech Center), Room 2428 from 12:30 to 4:00 p.m. The agenda is as follows:

- Review of flow chart (revisions if required)
- Report on the review of Institute A/I reports - P. H. Day/ J.D. Ruddle
- "Mini Team" reports
 - Engineering Specifications
 - Information Exchange
 - Materials Management
- First pass at prioritization
(i.e. high/medium/low benefits vs. high/medium/low efforts)


P. H. Day
8-721-3989

PHD/cw
Attachments

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