



ADMINISTRATOR SCOTT PRUITT EVENT REQUEST FORM
U.S. Environmental Protection Agency

Deadline for Acceptance: September 26th

Requesting Individual / Affiliation: Lincoln Club of Orange County

Event Title: Meeting with EPA Administrator Scott Pruitt

Event Date: Oct. 3rd

Is the Above Date Flexible: No

Event Time & Duration: 7:00PM-9:00PM

Type of Event: Welcome Reception

Purpose of the Event: To welcome attendee's to DC

Role of the Administrator: Brief speech w/ Q&A. Time to mingle with attendees.

Requested Presentation Topic, if Speaking Involved: The new EPA Administrators agenda

Requested Presentation Format: Speech with Q&A

Speech/Presentation Duration: 10 minutes with 15 minutes of Q&A

Would You Consider a Surrogate: No

Event Location: The Willard Hotel

Event Audience: 100+ business owners and leaders of industry in California

Event Host(s)/Organizer(s): Lincoln Club of Orange County, San Diego County, Northern California

Host(s)' Relationship to EPA: _____

Run of Show/ Agenda: _____

Is there a Hold Room Available for the Administrator? This can be arranged.



Open Press/Closed Press?

Closed

Dress Code: **ADMINISTRATOR SCO**
U.S. Enviro

Business Attire

Teleprompter Available:

No

Microphone / Room Setup:

Yes, mixture of cocktail tables and rounds.

Honorable Guests Attending:

Yes, Sen. Tillis and 2-3 others expected.

Notable Federal, State or Local Appointed or Elected officials attending:

Individual Introducing Administrator:

LC President, John Warner

Person to contact for media purposes:

CLOSED EVENT

Is this event held Weekly, Monthly, Annually?

Day of Event Point of Contact:

Seth Morrison, Executive Director, (760) 807-7029

Security Contact:

Suggested Entrance/ Exit to Event Venue:

Is the host of the event a registered 501(c)(3), (4), or has a 527 Political Action Committee (PAC):

501©6

Will there be a "gift" presented to the Administrator? If so, what is the US currency value of the gift?

NO

Will a meal be provided, if so what is the US currency value?

Drinks and heavy appetizers.

Please return this form completed to scheduling@epa.gov and Aaron Dickerson at dickerson.aaron@epa.gov