

INTEROFFICE MEMORANDUM

Date: 18-Jun-1997 06:27am
From: BERNIE SCOTT
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TO: JAMES W. PRUETT

(PRUETTJW)

Subject: 1997

- 1-ASBESTOS AND LEAD CORDINATOR.
 - A-DO ALL ASBESTOS TRAINING
 - B-DO ALL LEAD TRAINING
 - 1-ALL MENCHANICS
 - 2-ALL ON SITE CONTRACTORS
- 2-ASBESTOS SITE ASSESSMENT LEADER
- 3-RESOURSE FOR ALL LSE'S WORKING ON ORLON DISMANTLEMENT
- 4-RESOURSE FOR ALL LSE'S WORKING ON ORPHAN FACILITIES
 - A-ONE OF ~~THE~~ WHO MANAGE ALL PARTS OF BOTH JOBS
- 5-ACT AS A RESOURSE FOR CAMDEN ASBESTOS CONTRACTING(CALL BILL COKER, CAMDEN)
- 6-ACT AS A RESOURSE FOR MARTINSVILLE
- 7-HELP WITH ALL CONTRACTS WHERE ASBESTOS AND LEAD ARE INVOLVED
- 8-HELP OR DESIGN PARTS OF CONTRACTS (LYCRA, ALL ORLON INSIDE AND OUTSIDE, PERMASEP, AND POWER. (TAKE LEAD ON LOTS OF THE CONTRACTS.))
- 9-HOLD STATE LICENCE IN FOLLOWING:
 - A-ASBESTOS SUPERVISOR
 - B-ASBESTOS DESIGNER
 - C-ASBESTOS PROJECT MONITOR
 - D-ASBESTOS INSPECTOR
 - E-LEAD SUPERVISOR
- 10-WRITE 95% OF ALL ASBESTOS PERMITS AND DESIGN 99% OF ALL LEAD AND ASBESTOS JOBS.
- 11-HANDLE ALL OF THE ASBESTOS CONTRACTS AND MANAGE THE ASBESTOS CONTRACTORS ON SITE.
- 12-SIGN OFF ON ALL THE ASBESTOS BILLS FOR PAYMENTS.
- 13-ACT AS A RESOURSE TO CONOCO FOR ASBESTOS ASSESSMENTS.
 - A- HAVE HELPED TO DO ASSESSMENTS AND TRAINED CONOCO PEOPLE TO DO OR COMPLETE THE ASSESSMENT.
- 14-WORK CLOSELY WITH OSHA AND EPA.
 - A-WHEN OSHA COMES ON SITE STAY WITH THEM TO LOOK AT DIFFERENT JOBS.
 - B-SAME WITH EPA.
- 15-WORK WITH BILL WHITESELL IN WILMINGTON ON ASBESTOS TYPE WORK AND CONTRACTS.
- 16- ASBESTOS champion for site.
- 17- Insulation champion for site
- 18- COATINGS & paint champion for site
- 19- Environmental Leader. & GUG. for Asbestos & LEAD

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