

To: Hupp, Sydney[hupp.sydney@epa.gov]
Cc: Dickerson, Aaron[dickerson.aaron@epa.gov]
From: Megan McChesney
Sent: Wed 4/26/2017 8:15:06 PM
Subject: RE: Americans for Tax Reform Invitation
EPA Administrator Pruitt Speaker Request Form.docx

Here you go!

As I wrote on the form, this dinner takes place at your convenience. Any Tuesday, Wednesday or Thursday between now and the end of the year that works for you. We just need a 2 hour window.

Thank you!

From: Hupp, Sydney [mailto:hupp.sydney@epa.gov]
Sent: Wednesday, April 26, 2017 3:39 PM
To: Megan McChesney <mmcchesney@atr.org>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Americans for Tax Reform Invitation

Good afternoon Megan,

Hope you're well! Justin sent along the below request from you. My apologies for the long delay in responding!! Would you mind filling out the attached form so that we can look at calendaring?

Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

Begin forwarded message:

From: Megan McChesney <mmcchesney@atr.org>
Date: March 30, 2017 at 2:18:19 PM EDT
To: "schwab.justin@epa.gov" <schwab.justin@epa.gov>
Subject: Americans for Tax Reform Invitation

Hi Justin -

Please find attached an invitation for Mr. Pruitt to join us as our special guest at an ATR Policy Roundtable Dinner in 2017. We will work around your schedule selecting a date – any time this year that works for you.

Please also find a copy of an information sheet attached.

The dinner will be held at ATR's downtown office from 6:30-8:30pm on an evening of your choosing. The evening begins with a 30 minute cocktail reception followed by a 1 hour dinner. We conclude with very brief, informal remarks.

The entire event is off the record. Attendees include government relations representatives from the trade association community and some of the largest companies in America. All dinner guests are supporters of ATR.

Please let me know if you have any questions. Also, if there is someone else I should be working with on this I'd appreciate an introduction.

Thank you!

All the best,

Megan

Megan McChesney

Americans for Tax Reform'o: 202-785-0266'd. 202-785-2368

& *Americans for Tax Reform Foundation*'www.atr.org'[Facebook](#)'[Twitter](#)



ADMINISTRATOR PRUITT SPEAKER REQUEST FORM
U.S. Environmental Protection Agency

Deadline for Acceptance: December 20, 2017

Event Title: Americans for Tax Reform Dinner Series

Speech Date: Any Tuesday, Wednesday or Thursday in 2017

Is the Above Date Flexible: Yes

Speech Time & Duration: Cocktails: 6:30-7pm Dinner: 7-8pm Remarks: 8-8:15

Speaker Requested: Administrator Scott Pruitt

Would You Consider a Surrogate: No

Event Location: Americans for Tax Reform
722 12th St. NW 6th Floor Washington, DC 20005
202-785-0266
6th Floor Dining Room

Open Press/Closed Press: Closed – off the record

Is Event Webcast/Recorded/Transcribed: No

Purpose of the Event: Small policy roundtable dinner with corporate and trade association supporters of ATR.

Speech Topic: Current EPA priorities and projects

Requested Presentation Format: Informal remarks standing in place after dinner

Dress Code: Business

Speech/Presentation Duration: 5-10 minutes

Teleprompter Available: No

Microphone / Room Setup: No microphone. Dining room with 3 10-top tables.

Event Sponsor: ATR

Relationship to the EPA: n/a

Event Agenda/Program: Cocktails: 6:30-7pm Dinner: 7-8pm Remarks: 8-8:15

Honorable Guests Attending: Scott Pruitt will be the only honorable guest.

Notable Federal, State or Local Appointed or Elected officials attending: n/a

Individual Introducing Administrator: Grover Norquist



ADMINISTRATOR PRUITT SPEAKER REQUEST FORM
U.S. Environmental Protection Agency

Person to contact for speechwriting purposes: Megan McChesney
mmcchesney@atr.org
202-785-0266
202-230-6050

Person to contact for media purposes: Megan McChesney
mmcchesney@atr.org
202-785-0266
202-230-6050

Origin of Invitation: Megan McChesney
mmcchesney@atr.org
202-785-0266
202-230-6050

Day of Event Point of Contact: Megan McChesney
mmcchesney@atr.org
202-785-0266
202-230-6050

Security Contact: Megan McChesney
mmcchesney@atr.org
202-785-0266
202-230-6050

Is the organization or host of the event a registered 501(c)(3), (4), or has a 527 Political Action Committee (PAC): 501c4

Will there be a presentation of a "gift" to the Administrator? No

If so, what is the US currency value of the gift? n/a

Will a meal be provided, if so what is the US currency value? Yes. TBD but a recent dinner cost \$85 per person.

Please return this form completed to scheduling@epa.gov and Sydney Hupp (hupp.sydnev@epa.gov).
