

INTER-OFFICE MEMO **TENNECO CHEMICALS, INC.**

TO M. W. Williams AT Piscataway DATE January 4, 1971  
FROM H. B. Carr AT Flemington COPY TO E. J. Hourihan  
SUBJECT DISPERSION RESIN W. D. Wesely

In our meeting on 12/30/70, we discussed several areas in dispersion resin that require improvement. While these areas involve inter R & D group and interdepartmental coordinated efforts, there are areas that Quality Control must specifically attack - namely:

1. Q.C. Summary Report

To more clearly dramatize plant performance, the Monthly Q.C. Summary Report will be revised to include a histogram presentation (pounds vs. property incrementally) on selected product properties.

Timing: 2/5/71 - Initial report to be issued

2. Q.C. In-Process Report

To improve presentation of this report individual products will be listed on one page. The report will be coordinated with P.E. such that process data is listed concurrently with the Q.C. properties.

Timing: 2/1/71 - Data log to be started  
2/15/71 - Initial report to be issued

3. Specification Review

A specification review meeting will be held with Marketing, Production, P.E., Product Development and Q.C.

Timing: 1/7/71 - Process capability to be defined by Q.C./P.E.  
1/11/71 - Specification meeting  
1/15/71 - Specification to be issued

4. Work-Off

Proper work-off procedures to be established through coordination with CSL, P.E., Product Development and Production.

Timing: 1/22/71 - Coordinated Project Plan to be established with timing.

Other areas involving Quality Control will be established with CSL/P.E./P.D.

*H.B. Carr*

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