

Susan L. Litzau
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Conoco Inc.
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July 13, 1983

REC

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DR. R. L. GOTTESMAN

Dr. Roy T. Gottesman
Executive Director
The Vinyl Institute
355 Lexington Ave.
New York, New York 10017

RE: August 5 Legal Committee Meeting

Dear Roy:

Per your request the Legal Committee would like to discuss the following items at its August 5 meeting.

1. Status of computer contract with Battelle.
2. Status of Executive Committee review of the fire investigation team.
3. Discussion of product disparagement law.
4. Review of Vinyl Institute issues handled by Keller and Heckman.
5. Procedures for the referral and review of matters to be handled by Keller and Heckman.
6. Vinyl Institute participation in lawsuits in which Vinyl Institute members are not parties.
7. General discussion of other matters.

Please call if you would like to discuss any of these matters before the August 5 meeting. I look forward to meeting with you then.

Sincerely,


Susan L. Litzau

SLL:ro

cc: Guy Disch, Tenneco
Harold Fast, Esq., B. F. Goodrich
Richard Lorenz, Esq., Tenneco
J. A. Mack, Esq., Occidental Chemical

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