

Message

From: Woodward, Cheryl [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=7A0D6A3AF92640248638CA24FE87A777-WOODWARD, CHERYL]
Sent: 11/13/2017 7:27:09 PM
To: Bennett, Tate [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=1fa92542f7ca4d01973b18b2f11b9141-Bennett, El]; Ford, Hayley [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=4748a9029cf74453a20ee8ac9527830c-Ford, Hayle]; Jenkins, Donna [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=76d48924578d469ea4bc96914ff53d9a-Djenki02]
CC: Rashid G. Hallaway [rhallaway@hhqventures.com]
Subject: RE: ACCCE Meeting on Wed afternoon

The Administrator's usual set-up Donna can do, if she is able to set up Wednesday early afternoon as planned.

From: Bennett, Tate
Sent: Monday, November 13, 2017 2:24 PM
To: Ford, Hayley <ford.hayley@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Cc: Rashid G. Hallaway <rhallaway@hhqventures.com>
Subject: RE: ACCCE Meeting on Wed afternoon

Copying Rashid who can help provide a list of names.

From: Ford, Hayley
Sent: Monday, November 13, 2017 1:54 PM
To: Jenkins, Donna <Jenkins.Donna@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Cc: Bennett, Tate <Bennett.Tate@epa.gov>
Subject: ACCCE Meeting on Wed afternoon

Donna and Cheryl,

We will have a group in the Green Room on Wed afternoon (recently added) from 4:30-5PM. They will likely arrive around 4:15PM. There will be 15-20 of them, and Tate is working on a full attendee list. We will do a roundtable set-up with him sitting at the table (the usual). There will also be 3-4 staff at the table as well.

If you think current set-up is good, perfect, just letting you know proactively! 😊

Hayley Ford

Deputy White House Liaison and Personal Aide to the Administrator
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