

**To:** Hupp, Sydney[hupp.sydney@epa.gov]; scheduling[scheduling@epa.gov]  
**From:** Graefe, Erin  
**Sent:** Tue 4/4/2017 4:12:48 PM  
**Subject:** FW: Administrator Pruitt Speaking to IPC  
EPA Administrator Pruitt Speaker Request Form.docx  
Administrator Pruitt Request.pdf

Sydney,

Per your email to my Chairman, Charlie Black, attached is the meeting request form (in two formats in case one is preferable) for Administrator Pruitt to speak to IPC in early May.

Please let me know if you have any questions and thank you for your consideration!

Best,

Erin Dorton

Prime Policy Group

202-530-4707

**From:** Black, Charlie  
**Sent:** Monday, April 03, 2017 7:52 PM  
**To:** Mitchell, Chris <Chris.Mitchell@prime-policy.com>; Graefe, Erin <Erin.Graefe@prime-policy.com>  
**Subject:** Fwd: Administrator Pruitt Speaking to IPC

Sent from my iPad

Begin forwarded message:

**From:** "Hupp, Sydney" <hupp.sydney@epa.gov>  
**Date:** April 3, 2017 at 7:21:08 PM EDT  
**To:** "Charlie.Black@prime-policy.com" <Charlie.Black@prime-policy.com>  
**Cc:** "Dickerson, Aaron" <dickerson.aaron@epa.gov>  
**Subject:** Administrator Pruitt Speaking to IPC

Good evening Charlie,

Hope this email finds you well! I am reaching out regarding your request for Administrator Pruitt to speak to IPC the first week of May. Would you kindly fill out the attached speaker request form so that we may discuss in our next scheduling meeting? Please let me know if you have any questions!

Thank you!

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659

<EPA Administrator Pruitt Speaker Request Form.docx>

---

The information, and any attachments contained in this email may contain confidential and/or privileged information and is intended solely for the use of the intended named recipient(s). Any disclosure or dissemination in whatever form, by another other than the intended recipient is strictly prohibited. If you have received this transmission in error, please contact the sender and destroy this message and any attachments. Thank you.



ADMINISTRATOR PRUITT SPEAKER REQUEST FORM  
U.S. Environmental Protection Agency

Deadline for Acceptance: April 14, 2017 (is ideal but we can be flexible)

Event Title: IMPACT: A Unified Voice for the Electronics Manufacturing Industry

Speech Date: Tuesday, May 2, 2017

Is the Above Date Flexible: Yes

Speech Time & Duration: 45 mins 12:00 Noon-1:00 pm generally (with flexibility that day if lunch is not workable)

Speaker Requested: Administrator Scott Pruitt

Would You Consider a Surrogate: Yes

Event Location: The Willard Hotel  
1401 Pennsylvania Avenue, NW  
Washington, DC  
The Crystal Room (morning through lunch hour)  
OR available to meet at EPA if in afternoon (flexible)

Open Press/Closed Press: Closed

Is Event Webcast/Recorded/Transcribed: No

Purpose of the Event: To have the Administrator address a group of 20-30 CEOs and other C-Suite Level Executives of IPC- Association Connecting Electronics Industries' member companies.

Speech Topic: The legislative and regulatory goals of EPA as they relate to the electronics supply chain, and future mission of EPA. Additionally, to discuss the Administration's efforts to reform the burdensome regulatory process, which will help American businesses thrive and create more jobs in the U.S.

Requested Presentation Format: Keynote Luncheon Speaker with Q&A

Dress Code: Business

Speech/Presentation Duration: 45 minutes to include speech and questions.

Teleprompter Available: No

Microphone / Room Setup: Seated/Conference Style- Hollowed Square. Microphone available if needed.

Event Sponsor: IPC- Association Connecting Electronics Industries

Relationship to the EPA: IPC represents the entire electronics manufacturing supply chain that is heavily impacted by EPA regulations. IPC strives to be a constructive stakeholder in EPA's regulatory and rulemaking processes.



**ADMINISTRATOR PRUITT SPEAKER REQUEST FORM**  
**U.S. Environmental Protection Agency**

**Event Agenda/Program:** Arrive Willard at 12:00 Noon.  
Greeted by IPC President and CEO John Mitchell  
Buffet lunch available  
12:15 Welcome and Introduction by John Mitchell  
12:20 Remarks by Administrator Pruitt.  
12:50 Q&A  
1:00 End of Program

---

**Honorable Guests Attending:** None at this luncheon.

---

**Notable Federal, State or Local Appointed or Elected officials attending:** None at this luncheon. Will be meeting with other Administration officials and Members of Congress throughout the two days.

---

**Individual Introducing Administrator:** John Mitchell, President and CEO, IPC

---

**Person to contact for speechwriting purposes:** John Hasselmann  
[johnhasselmann@ipc.org](mailto:johnhasselmann@ipc.org)  
202-661-8091  
202-321-0787

---

**Person to contact for media purposes:** Dale Curtis  
[dale@dalecurtiscommunications.com](mailto:dale@dalecurtiscommunications.com)  
202-495-3700  
202-246-5659

---

**Origin of Invitation:** Charlie Black  
Chairman, Prime Policy Group  
[Charlie.black@prime-policy.com](mailto:Charlie.black@prime-policy.com)  
202-530-4804  
571-243-1095

---

**Day of Event Point of Contact:** John Hasselmann  
[johnhasselmann@ipc.org](mailto:johnhasselmann@ipc.org)  
202-661-8091  
202-321-0787

---

**Security Contact:** Jennifer Southerland  
Conference Services Manager  
The Willard Intercontinental Hotel  
[jennifer.southerland@ihg.com](mailto:jennifer.southerland@ihg.com)  
202-637-7437  
Cell : TBA

---

Is the organization or host of the event a registered 501(c)(3), (4), or has a 527 Political Action Committee (PAC): Yes – IPC is a 501 (c) (3) and Yes they have a PAC.

Will there be a presentation of a “gift” to the Administrator? NO

If so, what is the US currency value of the gift? \_\_\_\_\_



ADMINISTRATOR PRUITT SPEAKER REQUEST FORM  
U.S. Environmental Protection Agency

Will a meal be provided, if so what is the US  
currency value?

Lunch is available but optional. Approximately \$50 per person.

Please return this form completed to [scheduling@epa.gov](mailto:scheduling@epa.gov) and Sydney Hupp ([hupp.sydnev@epa.gov](mailto:hupp.sydnev@epa.gov)).

---





**ADMINISTRATOR PRUITT SPEAKER REQUEST FORM**  
**U.S. Environmental Protection Agency**

**Deadline for Acceptance:** April 14, 2017 (is ideal but we can be flexible)

**Event Title:** IMPACT: A Unified Voice for the Electronics Manufacturing Industry

**Speech Date:** Tuesday, May 2, 2017

**Is the Above Date Flexible:** Yes

**Speech Time & Duration:** 45 mins 12:00 Noon-1:00 pm generally (with flexibility that day if lunch is not workable)

**Speaker Requested:** Administrator Scott Pruitt

**Would You Consider a Surrogate:** Yes

**Event Location:** The Willard Hotel  
1401 Pennsylvania Avenue, NW  
Washington, DC  
The Crystal Room (morning through lunch hour)  
OR available to meet at EPA if in afternoon (flexible)

**Open Press/Closed Press:** Closed

**Is Event Webcast/Recorded/Transcribed:** No

**Purpose of the Event:** To have the Administrator address a group of 20-30 CEOs and other C-Suite Level Executives of IPC- Association Connecting Electronics Industries' member companies.

**Speech Topic:** The legislative and regulatory goals of EPA as they relate to the electronics supply chain, and future mission of EPA. Additionally, to discuss the Administration's efforts to reform the burdensome regulatory process, which will help American businesses thrive and create more jobs in the U.S.

**Requested Presentation Format:** Keynote Luncheon Speaker with Q&A

**Dress Code:** Business

**Speech/Presentation Duration:** 45 minutes to include speech and questions.

**Teleprompter Available:** No

**Microphone / Room Setup:** Seated/Conference Style- Hollowed Square. Microphone available if needed.

**Event Sponsor:** IPC- Association Connecting Electronics Industries

**Relationship to the EPA:** IPC represents the entire electronics manufacturing supply chain that is heavily impacted by EPA regulations. IPC strives to be a constructive stakeholder in EPA's regulatory and rulemaking processes.





**ADMINISTRATOR PRUITT SPEAKER REQUEST FORM**  
**U.S. Environmental Protection Agency**

gift?

Will a meal be provided, if so what is the US  
currency value?

Lunch is available but optional. Approximately \$50 per person.

Please return this form completed to [scheduling@epa.gov](mailto:scheduling@epa.gov) and Sydney Hupp ([hupp.svdnev@epa.gov](mailto:hupp.svdnev@epa.gov)).

---

**To:** Keith, Jennie[Keith.Jennie@epa.gov]  
**Cc:** Hupp, Sydney[hupp.sydney@epa.gov]; Stanley, Trevor M.[tstanley@bakerlaw.com]  
**From:** DeLaquil, Mark  
**Sent:** Fri 5/12/2017 10:00:16 PM  
**Subject:** Re: ETHICS QUESTIONS for EPA Administrator's Attendance at Boys & Girls Club Event

Thanks for touching base Jennie. I am copying Trevor Stanley of my law firm as I think he is the best person to answer these questions. Have a great weekend.

Sent from my iPhone

On May 12, 2017, at 5:42 PM, Keith, Jennie <[Keith.Jennie@epa.gov](mailto:Keith.Jennie@epa.gov)> wrote:

Hi Mark,

I provide ethics advice to EPA Administrator Pruitt, and I have a few nosy questions I need to ask before his Scheduling Office can get back to you.

You mention that this is a fundraiser. Is the Boys and Girls Club selling "tickets" to the event? If so, what are the ticket prices/scheme? If there is no pricing, how is the host raising funds?

Are there any obligations of the host's special guests? Does the host expect them to have any active or visible role in the promotion, production, or presentation of the event such as standing in a reception line, speaking (e.g., mc'ing)?

If there is no ticketing for the event, would you please provide a cost estimate/person of the expenses your firm incurred to sponsor the event? Please follow the [guidelines](#) in this advisory from the Office of Government Ethics (see first full paragraph on page 3).

I need confirmation that you are authorized by the Boys & Girls Club to extend this invitation upon its behalf and that the invitation is indeed from the host of the event. The invitation attachment appears that way; however, because you are a federally registered lobbyist (the law firm) and the President's Ethics Pledge prohibits political appointees from receiving gifts from lobbyists, I need to be sure that the host of the organization is actually

issuing the invitation, not the underwriter of the event.

Thank you for entertaining my questions!

Sincerely,

Jennie for EPA Ethics

202-564-3412

**From:** DeLaquil, Mark [<mailto:mdelaquil@bakerlaw.com>]  
**Sent:** Thursday, May 11, 2017 8:19 AM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** Boys & Girls Club Event

Dear Sydney,

I hope all is well. I have attached an invitation from the Boys & Girls Club inviting Administrator Pruitt to attend a fundraiser at the Washington Nationals' game on May 24 as an honored guest. Our law firm is a long-time supporter of the Boys & Girls Club, which does great work for the children of the Washington area. Please let me know if Mr. Pruitt will be able to attend or if you need additional information.

Best regards,

Mark

**Mark DeLaquil**  
Partner

<image007.jpg>  
Washington Square  
1050 Connecticut Ave, N.W. | Suite 1100  
Washington, DC 20036-5304  
T +1.202.861.1527

[mdelaquil@bakerlaw.com](mailto:mdelaquil@bakerlaw.com)  
[bakerlaw.com](http://bakerlaw.com)

<image008.jpg><image009.jpg>

---

This email is intended only for the use of the party to which it is addressed and may contain information that is privileged, confidential, or protected by law. If you are not the intended recipient you are hereby notified that any dissemination, copying or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

Any tax advice in this email is for information purposes only. The content of this email is limited to the matters specifically addressed herein and may not contain a full description of all relevant facts or a complete analysis of all relevant issues or authorities.

Internet communications are not assured to be secure or clear of inaccuracies as information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. Therefore, we do not accept responsibility for any errors or omissions that are present in this email, or any attachment, that have arisen as a result of e-mail transmission.

<20170509135208998.pdf>

---

This email is intended only for the use of the party to which it is addressed and may contain information that is privileged, confidential, or protected by law. If you are not the intended recipient you are hereby notified that any dissemination, copying or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

Any tax advice in this email is for information purposes only. The content of this email is limited to the matters specifically addressed herein and may not contain a full description of all relevant facts or a complete analysis of all relevant issues or authorities.

Internet communications are not assured to be secure or clear of inaccuracies as information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. Therefore, we do not accept responsibility for any errors or omissions that are present in this email, or any attachment, that have arisen as a result

of e-mail transmission.