

**To:** Hupp, Sydney[hupp.sydney@epa.gov]  
**Cc:** Dickerson, Aaron[dickerson.aaron@epa.gov]; scheduling[scheduling@epa.gov]  
**From:** Wheeler, Andrew R.  
**Sent:** Mon 3/27/2017 3:41:50 PM  
**Subject:** RE: Pruitt letter attached  
[EPA Administrator Pruitt Speaker Request Form.docx](#)  
[2017 Symposium - Scott Pruitt invitation.pdf](#)

Thank you Sydney! Attached is the completed form along with the invite letter which provides additional information. Please let me know if you need anything else.

Andrew R. Wheeler

*Principal*

[andrew.wheeler@FaegreBD.com](mailto:andrew.wheeler@FaegreBD.com) [Download vCard](#)

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**Faegre Baker Daniels Consulting**

1050 K Street NW | Suite 400 | Washington, DC 20001, USA

**From:** Hupp, Sydney [mailto:hupp.sydney@epa.gov]  
**Sent:** Monday, March 27, 2017 10:56 AM  
**To:** Wheeler, Andrew R.  
**Cc:** Dickerson, Aaron  
**Subject:** RE: Pruitt letter attached

Good morning Andrew,

Hope this email finds you well! Ryan Jackson sent your request over to me (I handle scheduling for Administrator Pruitt). Would you mind please filling out the attached event request form so that we may process? I do think this is an event we would like to participate in.

Thank you!

Sydney Hupp

**From:** Jackson, Ryan  
**Sent:** Monday, March 27, 2017 10:38 AM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** FW: Pruitt letter attached

**From:** Wheeler, Andrew R. [<mailto:Andrew.Wheeler@FaegreBD.com>]  
**Sent:** Monday, March 27, 2017 9:33 AM  
**To:** Jackson, Ryan <[jackson.ryan@epa.gov](mailto:jackson.ryan@epa.gov)>  
**Subject:** FW: Pruitt letter attached

Should I send this to the scheduler?

Andrew R. Wheeler  
*Principal*  
[andrew.wheeler@FaegreBD.com](mailto:andrew.wheeler@FaegreBD.com) [Download vCard](#)  
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**Faegre Baker Daniels Consulting**  
1050 K Street NW | Suite 400 | Washington, DC 20001, USA

**From:** Wheeler, Andrew R.  
**Sent:** Wednesday, March 15, 2017 4:40 PM  
**To:** Jackson, Ryan  
**Subject:** Pruitt letter attached

Ryan, attached is an invitation for Administrator Pruitt to be the keynote speaker at our firm's annual Energy and Environment Symposium on May 24<sup>th</sup>. We can accommodate him at any point during the day, but we wanted to extend the invitation for him to headline our lunch keynote spot. If we can't get a firm commitment now, I would also like to explore with you the possibility of listing him on the formal invitation as "invited" please let me know your thoughts. Thank you.

Andrew R. Wheeler  
*Principal*  
[andrew.wheeler@FaegreBD.com](mailto:andrew.wheeler@FaegreBD.com) [Download vCard](#)  
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**Faegre Baker Daniels Consulting**

1050 K Street NW | Suite 400 | Washington, DC 20001, USA

**From:** Walker, Taylor N.  
**Sent:** Wednesday, March 15, 2017 4:30 PM  
**To:** Wheeler, Andrew R.  
**Subject:** Pruitt letter attached

A handwritten signature in black ink, appearing to be 'A. Daniel', with a long horizontal flourish extending to the right.



**ADMINISTRATOR PRUITT SPEAKER REQUEST FORM**  
**U.S. Environmental Protection Agency**

**Deadline for Acceptance:** April 4, 2017 for the first round of publicity

**Event Title:** 4<sup>th</sup> Annual Faegre Baker Daniels “Energy and Environment Symposium

**Speech Date:** Wednesday May 24, 2017

**Is the Above Date Flexible:** no

**Speech Time & Duration:** 12:00-1:00 preferred but can accommodate anytime between 10:30-4:00

**Speaker Requested:** Administrator Scott Pruitt

**Would You Consider a Surrogate:** yes

**Event Location:** City Club of Washington  
555 13<sup>th</sup> Street NW  
Washington, DC 20004

**Open Press/Closed Press:** open

**Is Event Webcast/Recorded/Transcribed:** no

**Purpose of the Event:** Annual update on new trends and developments

**Speech Topic:** Priorities of the New EPA Administrator

**Requested Presentation Format:** Keynote with Q&A

**Dress Code:** Business

**Speech/Presentation Duration:** 20-30 minutes; up to 45

**Teleprompter Available:** no

**Microphone / Room Setup:** Microphone with spectators around tables

**Event Sponsor:** Faegre Baker Daniels

**Relationship to the EPA:** Private law firm (75-125 in attendance)

**Event Agenda/Program:** 11:00-12:00 – Panel on Legal Trends  
12:00-1:00- Keynote – Administrator Pruitt  
1:00-2:00 – Panel of Congressional Staff Directors  
2:00-3:00 – Invited – Chairman Greg Walden, U.S. Congressman

**Honorable Guests Attending:** Members of firm, clients, energy and environmental professionals

**Notable Federal, State or Local Appointed or Elected officials attending:** Congressman Walden invited

**Individual Introducing Administrator:** Andrew Wheeler, Principal Faegre Baker Daniels



**ADMINISTRATOR PRUITT SPEAKER REQUEST FORM**  
**U.S. Environmental Protection Agency**

**Person to contact for speechwriting purposes:** Andrew Wheeler  
[Andrew.Wheeler@faegrebd.com](mailto:Andrew.Wheeler@faegrebd.com)  
202-312-7424  
Cell 202-870-8556

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**Person to contact for media purposes:** Marylee Moore  
[Marylee.Moore@faegrebd.com](mailto:Marylee.Moore@faegrebd.com)  
202-312-2804  
Cell 419-410-6686

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**Origin of Invitation:** Andrew Wheeler  
See above

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**Day of Event Point of Contact:** Josh Andrews  
[Josh.Andrews@faegrebd.com](mailto:Josh.Andrews@faegrebd.com)  
202- 589- 2819  
Cell 202-257-8083

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**Security Contact:** Josh Andrews  
See above

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**Is the organization or host of the event a registered 501(c)(3), (4), or has a 527 Political Action Committee (PAC):**

no

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**Will there be a presentation of a "gift" to the Administrator?**

no

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**If so, what is the US currency value of the gift?**

**Will a meal be provided, if so what is the US currency value?**

yes, less than \$20

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**Please return this form completed to [scheduling@epa.gov](mailto:scheduling@epa.gov) and Sydney Hupp ([hupp.sydnev@epa.gov](mailto:hupp.sydnev@epa.gov)).**

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