PLAINTIFF'S
EXHIBIT
GF-1759

GAF CORPORATION
140 East 16th Street
PO Box 1151
Erie Pa 16512
814 452 3291

GAF

# NOTICE

TO: ALL SUPERVISORS

As of April 26, 1978, here are the steps to follow when employees violate the Asbestos Dust Respirator Procedure set up for the Company.

1. Verbal warning -- three copies: one to Union, one to employee, one for employee's records.

2. A written warning -- two copies: one for employee's records one to Union.

3. Three days off with loss of pay -- notices to Union, payroll, and employee's records

4. One week off with loss of pay -- notices to Union, payroll, and employee's records.

5. Drop from payroll -- notice to Union.

Also, notices of violation of any of the first four times can be removed from the employee's records if he had no violation for a six-month period. However, once the employee is dropped from the payroll, it will be final.

There will be letters made up concerning steps two, three, four and five in the future with a space provided for the employee's name.

Ben Sitek
Plant Superintendent

BS:n

An equal opportunity employer

G.A.F. ERIE, PA

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