

To: Margaret Everson[meverson@ducks.org]
From: Skipwith, Aurelia
Sent: 2017-11-16T09:12:53-05:00
Importance: Normal
Subject: Fwd: Ducks Unlimited Conservation Partnerships Reception - December 5, 2017
Received: 2017-11-16T09:13:21-05:00

Good morning Margaret,

Thomas Garcia has reached out to Ms. Howe a couple of times to get information with no response. This information is necessary for me to seek ethics and departmental approval. I appreciate any insight you could give. Thank you.

Aurelia Skipwith

Deputy Assistant Secretary
for Fish and Wildlife and Parks

U.S. Department of Interior
1849 C Street, NW, Room 3148
Washington, DC 20240
(202) 208 5837

----- Forwarded message -----

From: Garcia, Thomas <thomas_garcia@nps.gov>
Date: Thu, Nov 16, 2017 at 8:55 AM
Subject: Fwd: Ducks Unlimited Conservation Partnerships Reception - December 5, 2017
To: Aurelia Skipwith <aurelia_skipwith@ios.doi.gov>

Aurelia,

I've sent a few messages to the POC you provided for the subject event re: Ducks Unlimited. In order to complete your WAG I need more information.

If you have any other contacts at Ducks Unlimited please let me know.

Thomas A. Garcia
Office of the Assistant Secretary
for Fish and Wildlife and Parks
Office: (202) 208 4416
thomas_garcia@nps.gov

----- Forwarded message -----

From: **Garcia, Thomas** <thomas_garcia@nps.gov>

Date: Wed, Nov 15, 2017 at 12:06 PM

Subject: Fwd: Ducks Unlimited Conservation Partnerships Reception - December 5, 2017

To: ghowe@ducks.org

Grace,

I'm following up to see if you received my previous request for info. I'm working to get approval for Aurelia Skipwith to attend the upcoming reception.

Please let me know if you're able to assist.

Thanks,

Thomas A. Garcia
Office of the Assistant Secretary
for Fish and Wildlife and Parks
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thomas_garcia@nps.gov

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From: **Garcia, Thomas** <thomas_garcia@nps.gov>

Date: Thu, Nov 9, 2017 at 10:56 AM

Subject: Fwd: Ducks Unlimited Conservation Partnerships Reception - December 5, 2017

To: ghowe@ducks.org

Grace,

I am helping Aurelia Skipwith, Deputy Assistant Secretary for Fish and Wildlife and Parks, to attend the upcoming Ducks Unlimited Conservation Partnerships Reception: **80 Years of Conservation Partnerships on December 5, 2017**.

To help expedite the approval process, I've forwarded some questions that will be asked by our ethics office.

If you or your staff could help provide responses to following:

1. **Who is the sponsor or host?**
2. **Is the sponsor a 501(c)3?**
3. **What is the purpose of the event?**
4. **Is the event a fundraiser?**
5. **Who has been invited? (as in nonprofit, other federal executive employees, legislative branch, etc?)**
6. **Approximately, how many people are expected to attend?**
7. **What is the monetary value of the gift of free attendance? (cost conference fee, registration fee, food, refreshments, entertainment, instruction, and materials furnished to all attendees as an integral part of the event)**
 - **How was this cost determined?**

Any assistance you could provide would be appreciated.

Thomas A. Garcia
Office of the Assistant Secretary
for Fish and Wildlife and Parks
Office: (202) 208 4416
Mobile: (202) 815 7964
thomas_garcia@nps.gov

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From: **Skipwith, Aurelia** <aurelia_skipwith@ios.doi.gov>
Date: Tue, Nov 7, 2017 at 5:20 PM
Subject: Fwd: Ducks Unlimited Conservation Partnerships Reception - December 5, 2017
To: Thomas Garcia <thomas_garcia@nps.gov>

Happy Wednesday Thomas,
Please route for approval. Thank you.

Aurelia Skipwith
Deputy Assistant Secretary
for Fish and Wildlife and Parks

U.S. Department of Interior
1849 C Street, NW, Room 3148
Washington, DC 20240
(202) 208 5837

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From: **Grace Howe** <ghowe@ducks.org>

Date: Tue, Nov 7, 2017 at 3:19 PM

Subject: Ducks Unlimited Conservation Partnerships Reception - December 5, 2017

To:

Friends We hope you will be able to join us this holiday season to celebrate **80 Years of Conservation Partnerships** on Tuesday, December 5th from 5 - 7 p.m. Ducks Unlimited will be hosting a reception in the Kennedy Caucus Room, Russell Senate Office Building 325. Please RSVP to Grace Howe at ghowe@ducks.org or 202.347.1530.

Thank you, and we hope to see you there!



JOIN DUCKS UNLIMITED
IN CELEBRATION OF

80 Years of Conservation Partnerships

Tuesday December 5, 2017
5:00 pm - 7:00 pm
Kennedy Caucus Room
Russell Senate Office Building 325

Please RSVP to Grace Howe
at ghowe@ducks.org or (202) 347-1530

*This is a widely attended event, invitation is non-transferable

To: Margaret Everson[meverson@ducks.org]
From: Skipwith, Aurelia
Sent: 2017-11-19T13:37:13-05:00
Importance: Normal
Subject: Fwd: Ducks Unlimited Conservation Partnerships Reception - December 5, 2017
Received: 2017-11-19T13:37:36-05:00
[image001.png](#)

Margaret,

Please work with Tasha Robbins on this. Her e-mail is tasha_robbins@ios.doi.gov. Thank you.

Aurelia Skipwith

Deputy Assistant Secretary
for Fish and Wildlife and Parks

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Date: Thu, Nov 16, 2017 at 9:19 AM
Subject: Re: Ducks Unlimited Conservation Partnerships Reception - December 5, 2017
To: "Skipwith, Aurelia" <aurelia_skipwith@ios.doi.gov>

Let me look into this. I am very sorry that you're running into this.

Margaret Everson
571.274.6236

On Nov 16, 2017, at 8:13 AM, Skipwith, Aurelia <aurelia_skipwith@ios.doi.gov> wrote:

Good morning Margaret,

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<image001.png>