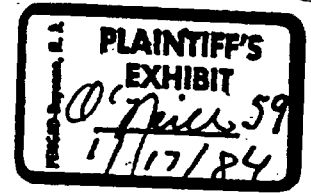


R. R. Menard



HAVEG INDUSTRIES, INC. - WILMINGTON OPERATIONS

SAFETY MEETING

GENERAL MINUTES

1. Call to order

June 9, 1966

2. Attendance taken by Secretary

Members:

W. Reybold - Chairman

E. Hontz

R. Wayman

H. Fraticelli - Plant Nurse

G. Lofland

C. Norris

J. Trzcinski

G. Schweiger

Members Absent:

R. Wayman - Represented by B. Garzon

3. Introduction of visitors - None

4. Minutes of previous meeting accepted as reported.

5. UNFINISHED BUSINESS & OLD RECOMMENDATIONS NOT DISPOSED OF:

(214) Odor in Asbestos Treating Area - W. Reybold reported that parts are in and project should be completed in one month.

6. RECOMMENDATIONS COMPLETED SINCE LAST MEETING:

None

7. MONTHLY MEDICAL REVIEW:

<u>Department</u>	<u>Type of Injury</u>	<u>Safety Discussion</u>
Corflo	Possible fracture of nose	Guard on fork truck will be altered.
Maintenance	Pulled tendon in neck	Supply new wrench.
Research	Lacerated finger	More caution when using machine.
Filament Winding	Nail puncture right foot	Improve housekeeping.
Maintenance	Eye injury	Use side shields on glasses.
Sil-Temp.	Pulled muscle - back	Repair floor.

June 9, 1966

8. PLANT HOUSEKEEPING & INSPECTION REPORT:

Minicel Department very much improved, waste in aiseways has been cleaned up.

Research storage area improved.

Housekeeping problem of Minicel pellets on the floor is a safety hazard. Problem will be reviewed by Commercial Products Representatives and reported at next meeting.

Asbestos Storage Bins - Housekeeping should be improved.

Rocks and holes in driveways could cause accidents and should be repaired.

The condition of the outside areas was recently brought to the attention of W. Reybold and will be improved.

9. NEW RECOMMENDATIONS & OTHER COMMITTEE REMARKS:

(214) Guard fork lift trucks. It was recommended that the guards for the fork lift truck used in Commercial Productions be altered to prevent removal when used.

Eye examinations for all hourly employees were recently completed by the Plant Nurse and those employees for whom prescription glasses were recommended will be contacted for further examination.

It was recommended that wearing of shorts be discontinued and all employees be required to wear a shirt.

Orientation program for Safety Practices and Company Policies will be reviewed at the next meeting.

10. REMARKS OF SPECIAL GUESTS -None

11. Meeting Adjourned: 4:20 P.M.

Next Meeting - July 14, 1966
3:00 P.M.

Betty Tull
Committee Secretary

JUN 16 1966