

From: Kevin Doran <kdoran@westgov.org>

To: "Gustafson, Daniel G" <daniel_gustafson@ios.doi.gov>, "Johnson, Ashley A" <ashley_johnson@ios.doi.gov>

Cc: Troy Timmons <ttimmons@westgov.org>

Subject: RE: [EXTERNAL] WGA Cabinet Breakfast at Dept of Interior - 2/22

Date: Fri, 14 Feb 2025 06:29:32 +0000

Importance: Normal

Attachments: 2025_WGA_Cabinet_breakfast_agenda_v3.pdf; 2025_WGA-Cabinet_Breakfast_run_of_show_v5.pdf

Inline-Images: image001.jpg; image002.jpg

Good evening, Danny.

First, we heard tonight from the offices of DOE Secretary Wright and USDA Secretary Rollins that their bosses will be attending the breakfast, so thank you for any outreach you did to their offices on our behalf.

Second, this evening I reached out to the IGA and/or scheduling teams at DHS, DoD, DOT, EPA, and Treasury, to let them know of the updated venue (DOI) for the breakfast and sent them relevant information. I know my colleague Troy previously asked if you wouldn't mind reaching out to DHS Secretary Noem and EPA Administrator Zeldin about attending, since they've been invited but we've not heard from them on a confirmation yet. We have not officially invited OMB Director Vought (who Troy also asked if you could reach out to) since we do not have contact information for anyone in their IGA and/or scheduling office (but I did ask Alex Meyer, Director of the White House Office of Intergovernmental Affairs, for that contact information and am awaiting a name), so if you have a contact over at OMB that you could send the invite to it would be greatly appreciated.

To facilitate outreach to the aforementioned agencies, I have included a sample copy of the email I sent to DHS, DoD, DOT, EPA, and Treasury this evening (see below), as well as the latest breakfast agenda and run of show (see attached), so you will have all the same language we are using in our outreach. I figure if we're both using the same language for outreach and hitting the above-mentioned agencies from two sides (WGA and DOI), it gives us a better chance to drive attendance amongst the Secretary's colleagues.

If you need anything else for your outreach, please do not hesitate to let me know.

Thanks, and I look forward to meeting you in person next week.

Kevin

Sample copy of email I just sent DHS, DoD, DOT, EPA, and Treasury:

Good evening.

I wanted to provide you with an important update about the Annual WGA Breakfast Meeting with Cabinet Officials. Interior Secretary (and former Western Governor) Doug Burgum has graciously offered to hold the Breakfast Meeting at the Department of the Interior (DOI), and WGA has accepted.

The date and time of the breakfast meeting has not changed, but the location and some important information has. Below you will find a summary of the changes and updates to the Breakfast:

- *New breakfast location:*

*U.S. Department of the Interior
Secretary's Suite
C Street Entrance (between 18th and 19th Streets)*

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1849 C St NW
Washington, DC 20240

- *New Deadline for RSVP: COB Wednesday, Feb. 19, 2025. For DOI internal security notification and screening purposes, all attendees' names must be submitted to DOI by 5:00 pm EST on Wednesday, February 19. Please RSVP to [Toni Vigil \(toni.vigil@westgov.org\)](mailto:toni.vigil@westgov.org) at WGA, who will compile attendee information and submit it to DOI.*
- *Latest Governor and Cabinet Secretary attendees:*
 - *As of 2/13/25, the following Governors will be in attendance:*
 - Governor Michelle Lujan Grisham of New Mexico, WGA Chair
 - Governor Spencer Cox of Utah, WGA Vice Chair
 - Governor Mike Dunleavy of Alaska
 - Governor Lourdes Leon Guerrero of Guam
 - Governor Josh Green of Hawaii
 - Governor Brad Little of Idaho
 - Governor Greg Gianforte of Montana
 - Governor Arnold Palacios, Commonwealth of the Northern Mariana Islands
 - Governor Tina Kotek of Oregon
 - Governor Larry Rhoden of South Dakota
 - Governor Mark Gordon of Wyoming
 - *As of 2/13/25, the following Cabinet officials will be in attendance:*
 - Secretary Doug Burgum, Department of the Interior
 - Secretary Chris Wright, Department of Energy
 - Secretary Brooke Rollins, Department of Agriculture
 - *WGA is still awaiting RSVPs from several other Governors and Cabinet officials and expects to have additional names in the coming week (which is normal timing for this annual event).*
- *Staff attendee update: Due to room size constraints in the Interior Secretary's suite, the "one staff member for each principal present in the room" restriction will be strictly enforced. However, DOI is planning to have an overflow room available for additional staff present, but that space will not be physically connected to the Secretary's suite, nor will audio or visuals of the meeting be available in that overflow room.*
- *DOI contact information (for assistance with security, advance, and general questions): Danny Gustafson - Deputy Director, Intergovernmental and External Affairs/Special Assistant to the Secretary, U.S. Department of the Interior, M: 202-417-1551, daniel.gustafson@ios.doi.gov*
- *Miscellaneous*
 - *The Governors and Cabinet Officials will now sit around a hollow round table and table tents will identify the seating arrangement.*
 - *Staff permitted in the room will occupy perimeter seating.*
 - *There will be a group photograph taken at the conclusion of the event. Digital copies will be made available to all attendees.*
 - *Updated Draft Agenda and Run of Show are attached.*

If the changes above require me to resubmit your office's scheduling request form, please let me know and I will do so ASAP. We very much appreciate your understanding and flexibility with this venue change, and if there is any other information you need due to these changes, please do not hesitate to reach out.

Thank you and have a good evening.

Kevin

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From: Gustafson, Daniel G <daniel_gustafson@ios.doi.gov>
Sent: Thursday, February 13, 2025 3:18 PM
To: Kevin Doran <kdoran@westgov.org>; Johnson, Ashley A <ashley_johnson@ios.doi.gov>
Subject: RE: [EXTERNAL] WGA Cabinet Breakfast at Dept of Interior - 2/22

You don't often get email from daniel_gustafson@ios.doi.gov. [Learn why this is important](#)
Hey Kevin,

Thanks for reaching out. I can be the point of contact you list for the other agencies and their advance and security teams.

Danny Gustafson
Intergovernmental and External Affairs, Department of the Interior
Daniel_gustafson@ios.doi.gov
202-417-1551

Let me know if there's anything else you need.

Best,

Danny

From: Kevin Doran <kdoran@westgov.org>
Sent: Thursday, February 13, 2025 2:21 PM
To: Johnson, Ashley A <ashley_johnson@ios.doi.gov>; Gustafson, Daniel G <daniel_gustafson@ios.doi.gov>
Subject: RE: [EXTERNAL] WGA Cabinet Breakfast at Dept of Interior - 2/22

Hi Ashley,

I am Kevin Doran, federal relations manager for WGA. I am working with all the agency IGA/scheduling teams on the Cabinet official invites and scheduling request forms for the breakfast. I am going to resubmit all the agency forms with this new information for the breakfast location and logistics, but can I list you or Danny as the Interior POC (name, title, email, phone), so the other agencies have a contact to start with for their advance and security teams? If not either of you, who would be the best contact to list on those other agency forms?

Thanks!

Kevin

Kevin Doran
Federal Relations Manager | [Western Governors' Association](#)
1700 Broadway, Suite 500 | Denver, Colorado 80290 | c. 720.647.3586



SAVE THE DATE: WGA Annual Meeting | June 23 - 25, 2025 | Santa Fe, New Mexico

From: Johnson, Ashley A <ashley_johnson@ios.doi.gov>
Sent: Thursday, February 13, 2025 11:47 AM
To: Troy Timmons <ttimmons@westgov.org>; Gustafson, Daniel G <daniel_gustafson@ios.doi.gov>

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Cc: Jack Waldorf <jwaldorf@westgov.org>; Lauren DeNinno <ldeninno@westgov.org>; Kevin Doran <kdoran@westgov.org>; Sarah Olsen <solsen@westgov.org>; Amanda Nelson <amanda@westgov.org>
Subject: RE: [EXTERNAL] WGA Cabinet Breakfast at Dept of Interior - 2/22

You don't often get email from ashley_johnson@ios.doi.gov. [Learn why this is important](#)
Hi Troy!

Thanks for chatting yesterday – still working on a few things on our end but can answer a few of the questions in the meantime:

- Can we have the rsvp deadline as COB Wednesday 2/19?
- “Secretary’s Suite” is fine for the invitation
- C St entrance is good, we will work with security on our end to streamline entry

Will follow up as I have more info!

With gratitude,

Ashley Johnson

From: Troy Timmons <ttimmons@westgov.org>
Sent: Wednesday, February 12, 2025 5:20 PM
To: Gustafson, Daniel G <daniel_gustafson@ios.doi.gov>; Johnson, Ashley A <ashley_johnson@ios.doi.gov>
Cc: Jack Waldorf <jwaldorf@westgov.org>; Lauren DeNinno <ldeninno@westgov.org>; kdoran@westgov.org; Sarah Olsen <solsen@westgov.org>; Amanda Nelson <amanda@westgov.org>
Subject: RE: [EXTERNAL] WGA Cabinet Breakfast at Dept of Interior - 2/22

Hi Danny and Ashley:

Thanks so much for taking the time just now. I really appreciate it.

Attached here is the general run of show for the event, and I'll change up the location in a little bit.

Outstanding items for you all:

- Drop-dead date to get names to you for security purposes, and what specific information you'll need from everyone.
- List of approved caterers. Once we know who you're okay with, we'll work with them directly on menu and payment. I'm assuming that they'll work with you on security aspects, but if not, we'll need the name of someone for them to work with. And again: worst case, we'll haul in a bunch of Dunkin Donuts and a few gallons of coffee.
- What's the room number for the Secretary's office? Or I can just use “Secretary's Suite” for the location.
- Last time we did this, we told everyone to use the C Street entrance; if you'd just confirm that's where you want people to show up and get processed, that'd be great.
- As we discussed, at this point Secretary Burgum is our only confirmed Cabinet attendee. If you wouldn't mind reaching out to DOE Secretary Wright, USDA Secretary Designee Rollins, DHS Secretary Noem, EPA Administrator Zelnick, and OMB Director Vought about attending, we'd be in your debt. Those offices are (well, should be) aware of the invite, but we don't have confirmations from any.

Again on numbers and setup: we've got 8 confirmed Governors, probably will get at least a few more. I'd say 12, as that's probably our past average, but potentially more. Plus one staff for each Governor, although many will show up with more than that, plus we normally allow one staff for non-attending Governors as well. Plus five WGA staff, plus whatever you've got, plus staff for any other Cabinet. Typically, we'll have about 35-45

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people total for this event. I'll reiterate that that seems like a big number for the Secretary's office, but I'll leave it to you to figure out how to get a table for 20 (for Govs and Cabinet) and perimeter seating (for staff) crammed in there. If we need to ratchet the number back, let me know and we'll figure something out.

Finally, Danny: we'd love to set up a time earlier in the week to talk generally about DOI, what WGA is all about, and how we can work together on shared priorities. If you've got some availability, we'll be out there from Wednesday (February 19) on. Toss us some slots and we'll get ourselves over there.

I'm probably forgetting other stuff, and some of the other WGA staff on here can chime in if I've left out something important. You've got my mobile if you have any questions or need anything else.

We look forward to seeing you next week!

Troy
(303) 618-4502

From: Gustafson, Daniel G <daniel_gustafson@ios.doi.gov>
Sent: Wednesday, February 12, 2025 13:31
To: Troy Timmons <ttimmons@westgov.org>
Cc: Johnson, Ashley A <ashley_johnson@ios.doi.gov>
Subject: Re: [EXTERNAL] WGA Cabinet Breakfast at Dept of Interior - 2/22

Sounds good, we'll call you then.

From: Troy Timmons <ttimmons@westgov.org>
Sent: Wednesday, February 12, 2025 3:30:06 PM
To: Gustafson, Daniel G <daniel_gustafson@ios.doi.gov>
Cc: Johnson, Ashley A <ashley_johnson@ios.doi.gov>
Subject: RE: [EXTERNAL] WGA Cabinet Breakfast at Dept of Interior - 2/22

You bet! Thanks!

From: Gustafson, Daniel G <daniel_gustafson@ios.doi.gov>
Sent: Wednesday, February 12, 2025 13:29
To: Troy Timmons <ttimmons@westgov.org>
Cc: Johnson, Ashley A <ashley_johnson@ios.doi.gov>
Subject: RE: [EXTERNAL] WGA Cabinet Breakfast at Dept of Interior - 2/22

You don't often get email from daniel_gustafson@ios.doi.gov. [Learn why this is important](#)
Hey Troy!

Thanks for reaching out.

4:15 (Eastern) works best for both Ashley and I schedules, does that work for you?

I can call you then if that works for you.

Best,

Danny Gustafson

From: Troy Timmons <ttimmons@westgov.org>
Sent: Wednesday, February 12, 2025 2:52 PM
To: Gustafson, Daniel G <daniel_gustafson@ios.doi.gov>
Cc: Johnson, Ashley A <ashley_johnson@ios.doi.gov>
Subject: RE: [EXTERNAL] WGA Cabinet Breakfast at Dept of Interior - 2/22

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Hi Danny:

Nice to meet you; I'm the policy director here at WGA. Would you have a few minutes to hop on the phone today? I'm at (303) 618-4502, and look forward to connecting about the breakfast. Just give me a ring when you have a chance.

I'd call or text right now, but it'd just show up as some random Colorado number on your phone, and I hate when that happens to me.

Thanks for your time,
Troy

From: Gustafson, Daniel G <daniel_gustafson@ios.doi.gov>

Sent: Monday, February 10, 2025 12:19

To: Jack Waldorf <jwaldorf@westgov.org>

Cc: Troy Timmons <ttimmons@westgov.org>; Lauren DeNinno <ldeninno@westgov.org>; Kevin Doran <kdoran@westgov.org>; Sarah Olsen <solsen@westgov.org>; Amanda Nelson <amanda@westgov.org>; Johnson, Ashley A <ashley_johnson@ios.doi.gov>

Subject: RE: [EXTERNAL] WGA Cabinet Breakfast at Dept of Interior - 2/22

You don't often get email from daniel_gustafson@ios.doi.gov. [Learn why this is important](#)
Good afternoon all,

I wanted to touch base regarding the WGA Breakfast planning on February 22nd.

The Secretary and team are pleased to host this event, in the **Secretary's Suite** at the Department of the Interior Building. The Department of the Interior is located at **1849 C St NW, Washington, DC 20240**.

Members of our team and I will be happy to meet and escort guests up to the Secretary's Suite upon their arrival. As far as times go, we can open doors at 7:30 am and have the breakfast taking place between the 8-9:30 am timeframe you had mentioned.

We are working with our security team at the building to get unfettered access into the building for Governors, their protective detail, staff and spouses.

If you would like to set up a time for us to discuss more details, please don't hesitate to reach out to myself or Ashley Johnson, CC'd on this email.

Best,

Danny Gustafson
Office of the Secretary
Department of the Interior
202-417-1551

From: Jack Waldorf <jwaldorf@westgov.org>

Sent: Friday, February 7, 2025 5:05 PM

To: Gustafson, Daniel G <daniel_gustafson@ios.doi.gov>

Cc: Troy Timmons <ttimmons@westgov.org>; Lauren DeNinno <ldeninno@westgov.org>; kdoran@westgov.org; Sarah Olsen <solsen@westgov.org>; Amanda Nelson <amanda@westgov.org>

Subject: [EXTERNAL] WGA Cabinet Breakfast at Dept of Interior - 2/22

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Danny – great to connect with you this afternoon! I really appreciate all your outreach and support this week with respect to the WGA Cabinet Breakfast on Feb 22nd, and please convey our deep appreciation to the Governor...ahem, I mean Secretary (!) for his generous offer to host the Governors that Saturday morning!

As we discussed, I am looping in the key members of the WGA team who will be onsite with us for the breakfast and can help with all the logistics (food, invites, programming, etc).

Team – here is what we know so far:

-Danny confirmed that Secretary Burgum will host Western Governors for the breakfast on Saturday, Feb 22nd from 8-9:30am (with perhaps starting food around 7:30 for Governors who may arrive earlier).

-The next step is for Danny to check with the Secretary and team to see what the best location within the building to hold the meeting (we anticipate 35-40 total including Govs, spouses (potentially), and staff).

-Danny will circle back with us early next week to confirm the location, so we can get out updated address/room location to Govs and Cabinet invites.

Perhaps at that time, we can get the WGA crew along with Danny and others on his team to set up a coordinating call/zoom to discuss next steps, etc.

Thanks so much, Danny, for all your help on this - looking forward to being in touch next week! In the meantime, have a great weekend!

Jack

Jack Waldorf

Executive Director | [Western Governors' Association](#)

1700 Broadway, Suite 500 | Denver, Colorado 80290 | 303.725.8913



SAVE THE DATE: WGA 2025 Annual Meeting | June 23-25 | Santa Fe, New Mexico