

**To:** Woodward, Cheryl[Woodward.Cheryl@epa.gov]; Hupp, Sydney[hupp.sydney@epa.gov]  
**From:** Eric Byer  
**Sent:** Fri 5/5/2017 5:01:23 PM  
**Subject:** RE: Invitation to Administrator Pruitt for NACD Board Meeting

Will do. Thanks Cheryl..

**From:** Woodward, Cheryl [mailto:Woodward.Cheryl@epa.gov]  
**Sent:** Friday, May 05, 2017 12:49 PM  
**To:** Hupp, Sydney <hupp.sydney@epa.gov>; Eric Byer <ebyer@NACD.com>  
**Subject:** RE: Invitation to Administrator Pruitt for NACD Board Meeting

My name is Cheryl Woodward and I will assist you in the logistics for your meeting at EPA on Monday, May 8 at 4:45 pm in the ALM Conference Room. The instructions/directions to EPA is below and if you have any questions please contact me. Please send me the name of the Board Members. Don't worry if some may not be attend, just give me all the names to prepare for security. Look forward to seeing you all.

**Directions:** If you come by Metro, the Federal Triangle metro stop is directly below the building entrances. You would leave the metro station and go up all three sets of escalators from the train otherwise two escalators then do a small U-Turn to the right heading toward 12<sup>th</sup> street, the South Lobby entrance is directly and immediately to your right (Glass Doors -EPA Signified on Glass).

EPA address is 1200 Pennsylvania Avenue, NW. If you are coming by taxi/vehicle, you want to be dropped off on 12th NW, which is between 12<sup>th</sup> and Constitution Avenues. It is almost exactly half way between the two avenues on 12<sup>th</sup> street with Federal Triangle Metro sign and Trump Hotel Towers side entrance can be used as a landmark. From 12th Street, facing the building with the EPA and American flags, walk toward the building (under the flags) and take the glass door on your left hand side with the escalators going down to the metro on your left. This again will be the **South Lobby of the William Jefferson Clinton building.**

Once inside the building, security will prompt you to scan all items such as bags, coats etc., and then let the guards know that you were instructed to call Cheryl Woodward at 564-1274 or Michelle Hale at 564-1430 to escort you to the meeting with the Administrator. Security will make temporary cards for everyone. Allow for 15 minutes to get through the process.

**From:** Hupp, Sydney  
**Sent:** Friday, May 05, 2017 9:49 AM  
**To:** Eric Byer <[ebyer@NACD.com](mailto:ebyer@NACD.com)>  
**Cc:** Dickerson, Aaron <[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>; Woodward, Cheryl <[Woodward.Cheryl@epa.gov](mailto:Woodward.Cheryl@epa.gov)>  
**Subject:** RE: Invitation to Administrator Pruitt for NACD Board Meeting

We can make that happen! Monday the 15<sup>th</sup> at 4:45 it is! I am going to loop in Cheryl who can provide logistics for the day and make sure we have a room set up to host your board.

Thank you!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Eric Byer [<mailto:ebyer@NACD.com>]  
**Sent:** Friday, May 5, 2017 9:20 AM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Cc:** Dickerson, Aaron <[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>  
**Subject:** RE: Invitation to Administrator Pruitt for NACD Board Meeting

That would actually be perfect! We have a dinner on the Hill with Sen. Barrasso at 6:30pm this works out well. We have 25-27 board members including a couple senior staff if that is possible?

Thanks so much, Eric

**From:** Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]  
**Sent:** Friday, May 05, 2017 9:15 AM  
**To:** Eric Byer <[ebyer@NACD.com](mailto:ebyer@NACD.com)>  
**Cc:** Ben Traynham <[btraynham@NACD.com](mailto:btraynham@NACD.com)>; Douglas Leigh <[DLeigh@NACD.com](mailto:DLeigh@NACD.com)>;  
Dickerson, Aaron <[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>  
**Subject:** RE: Invitation to Administrator Pruitt for NACD Board Meeting

That is great! Towards the end of the day would be good. Maybe 4:45? How many are in your group?

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Eric Byer [<mailto:ebyer@NACD.com>]  
**Sent:** Friday, May 5, 2017 9:09 AM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Cc:** Ben Traynham <[btraynham@NACD.com](mailto:btraynham@NACD.com)>; Douglas Leigh <[DLeigh@NACD.com](mailto:DLeigh@NACD.com)>;  
Dickerson, Aaron <[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>  
**Subject:** RE: Invitation to Administrator Pruitt for NACD Board Meeting

Absolutely. Happy to visit you all and yes, meeting setting if that is still possible. Any particular time work best for you all?

**From:** Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]

**Sent:** Friday, May 05, 2017 9:00 AM  
**To:** Eric Byer <[ebyer@NACD.com](mailto:ebyer@NACD.com)>  
**Cc:** Ben Traynham <[btraynham@NACD.com](mailto:btraynham@NACD.com)>; Douglas Leigh <[DLeigh@NACD.com](mailto:DLeigh@NACD.com)>;  
Dickerson, Aaron <[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>  
**Subject:** RE: Invitation to Administrator Pruitt for NACD Board Meeting

Hi Eric,

Touching base with you on times. Might actually be a wonderful help if you could come to us.  
Did you mean as in a meeting setting?

Thank you!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Eric Byer [<mailto:ebyer@NACD.com>]  
**Sent:** Wednesday, May 3, 2017 6:32 PM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Cc:** Ben Traynham <[btraynham@NACD.com](mailto:btraynham@NACD.com)>; Douglas Leigh <[DLeigh@NACD.com](mailto:DLeigh@NACD.com)>  
**Subject:** FW: Invitation to Administrator Pruitt for NACD Board Meeting

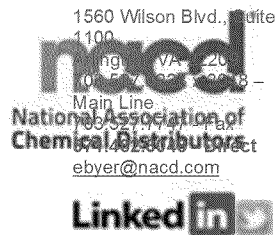
Hi Sydney,

I just wanted to check in on this to see if you all might be able to do? As I mentioned to Mandy,

if the Administrator can't come to us we can work coming to you all.

Thanks again for all the help!

Eric R. Byer  
President



Begin forwarded message:

**From:** "Hupp, Sydney" <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Date:** April 26, 2017 at 3:45:35 PM EDT  
**To:** "[btraynham@NACD.com](mailto:btraynham@NACD.com)" <[btraynham@NACD.com](mailto:btraynham@NACD.com)>  
**Cc:** "Dickerson, Aaron" <[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>  
**Subject:** RE: Invitation to Administrator Pruitt for NACD Board Meeting

Good afternoon Ben,

Hope you're well! My apologies for the delay in getting back to you! Mandy sent along the below request to me. I think this is certainly something the Administrator would like to participate in. Would you mind filling out the attached form so that we can look to see if it fits with our schedule? Please let me know if you have any questions.

Thank you!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Gunasekara, Mandy  
**Sent:** Monday, April 3, 2017 4:59 PM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** FW: Invitation to Administrator Pruitt for NACD Board Meeting

**From:** Ben Traynham [<mailto:btraynham@NACD.com>]  
**Sent:** Monday, April 3, 2017 4:24 PM  
**To:** Gunasekara, Mandy <[Gunasekara.Mandy@epa.gov](mailto:Gunasekara.Mandy@epa.gov)>  
**Subject:** Invitation to Administrator Pruitt for NACD Board Meeting

Hi Mandy, I hope all is well at EPA. I'm sure it's been busy the first few weeks.

Please find attached an invitation to Administrator Pruitt. Can you please make sure this

gets in the right hands over there? Appreciate the help!

Best,  
Ben

**Benjamin Hawks Traynham**  
Senior Director, Legislative Affairs

**National Association of Chemical Distributors (NACD)**



1560 Wilson Blvd., Suite 1100  
Arlington, VA 22209  
(703) 527-6223 - Main Line

(571) 482-3046 - Direct  
(703) 527-7747 - Fax

[btraynham@nacd.com](mailto:btraynham@nacd.com)