

**Event Request Form for
Administrator E. Scott Pruitt
U.S. Environmental Protection Agency**

To request the Administrator to attend and/or speak at your event, please complete and submit the following form.

Group: Young Presidents Organization – YPO

Name of Event: 40 Under 20 Seminar 2017

Date of Event: 9 May 2017

Type of Event (banquet, lecture, panel discussion, etc.): Educational Seminar

Role of the Administrator: Presentation

Approximate time will the Administrator's Remarks Begin (example 9:00 am): 2:00 pm

Expected length of the Administrator's remarks: 45 minutes with 15 min Q&A at the end

Will there be Q&A? If so, for how long and who from? Ex: press, attendees: 15 min all attendees no press

Event begins (example 9:00 am): 2:00 pm on 9 May 2017

Event ends (example 9:00 am): 4:00 pm on 9 May 2017

Event address (please include room name or number if applicable): Old Parkland, 3819 Maple Ave, Dallas, TX 75219, Phone: +1 214 661-8000

Will there be a hold room for the Administrator? (please include room name and/or number): No

Please list the name and title of the individual who will introduce the Administrator: Mack Hicks and M. Troy Marcus

Approximate size of the audience. Please also include a brief description of the makeup of the audience (attorneys, business owners, veterans, students etc.): 40 YPO members and some old Parkland tenets (family office/investors)

Please indicate your request for the topic of the Administrator's remarks, if applicable: As discussed with Mack Hicks
Please list any special guests, elected officials, or other dignitaries who are invited or are expected to attend: YPO members and old Parkland tenets (family office/investors)

Please list any other speakers at this event: Still getting confirmations

Is this event open to the media?: No

Please list a point of contact for the day of the event, including a cell phone number and e-mail address for the contact: Jeane Pen +1 512 761-2747 and Deb Morrell +17147219673

If applicable, please list the name(s) and contact information of the person(s) who will greet the Administrator upon arrival, including a cell phone number and e-mail address for each contact: Deb Morrell +17147219673

Please list any special information or directions, such as ongoing construction, specific points of entry, or parking instructions, about the event or location: N/A

Please list below any other relevant information such as agendas, background information or other relevant information about the event. (Information may also be attached and submitted with this form.) Agenda attached

Please include a contact number for the event location: Cathy Golden, general manager of Old Parkland. Tel: + 214-661-8000

Please indicate whether this event is held weekly, monthly or annually: Annually

Please indicate the attire for this event (business, formal, casual, etc.): Business
Casual

Please list any agencies, businesses, schools or universities, or other organizations that may be sponsoring or co-sponsoring this event: YPO members

Please provide the security contact if contracted or head of security for event location: Cathy Golden, general manager of Old Parkland. Tel: + 214-661-8000