# VINYL CHLORIDE SAFETY ASSOCIATION

## TREASURER'S REPORT

## BERMUDA MEETING 1990
Castle Harbour Resort (Marriott)

| | |
|---|---|
| BALANCE (after close-out of Boston expenses) | 3034.37 |
| REGISTRATION @ BERMUDA - 1990 (46 MEMBERS @ $60.00) | 2760.00 |
| Total Credits | 5794.37 |

**EXPENSES at BERMUDA (Sept 27 - 28, 1990)**

| | |
|---|---|
| RENTED AUDIO VISUAL EQUIPMENT (Incl. tax) | |
| Sept. 27 | 380.00 |
| Sept. 28 | 195.00 |
| Labor | 40.00 |
| Recording and audio equipment incl. tax (total) | 615.00 |
| FOOD SERVICES (Sept 27) | |
| Lunch (Sept 27 for 46 people @ $30.00/per) | 1380.00 |
| Coffee Break & Refreshments (AM and PM) (Sept 27 for 46 people) | 687.70 |
| Service charge | 310.16 |
| Sub Total | 2377.86 |
| FOOD SERVICES (Sept 29) | |
| Morning Coffee Break (Sept 28 for 46 people ) | 253.51 |
| Service charge | 32.10 |
| Sub total | 285.61 |
| TOTAL FOOD and AUDIO VISUAL CHARGES: | 3278.47 |

MISCELLANEOUS

| | |
|---|---|
| Charge for xerox copies | 25.00 |
| Secretarial fees | 208.18 |
| Express Mail & receipt book | 17.54 |
| Program mail charges (Formosa) | 24.75 |
| Miscellaneous | 10.00 |
| Sub Total | 285.47 |

<u>Grand Total of Expenses at BERMUDA</u> <u>3563.94</u>

<u>Balance after Bermuda</u> <u>2230.43</u>

GGC 002571

Marriott

**Cally Fox**
Credit Manager

Castle Harbour Resort
P O. Box HM841
Hamilton Bermuda HMCX
809/293-2040
809/293-3064 Fax

GGC 002572

MARRIOTT'S

# Castle Harbour

A BERMUDA RESORT

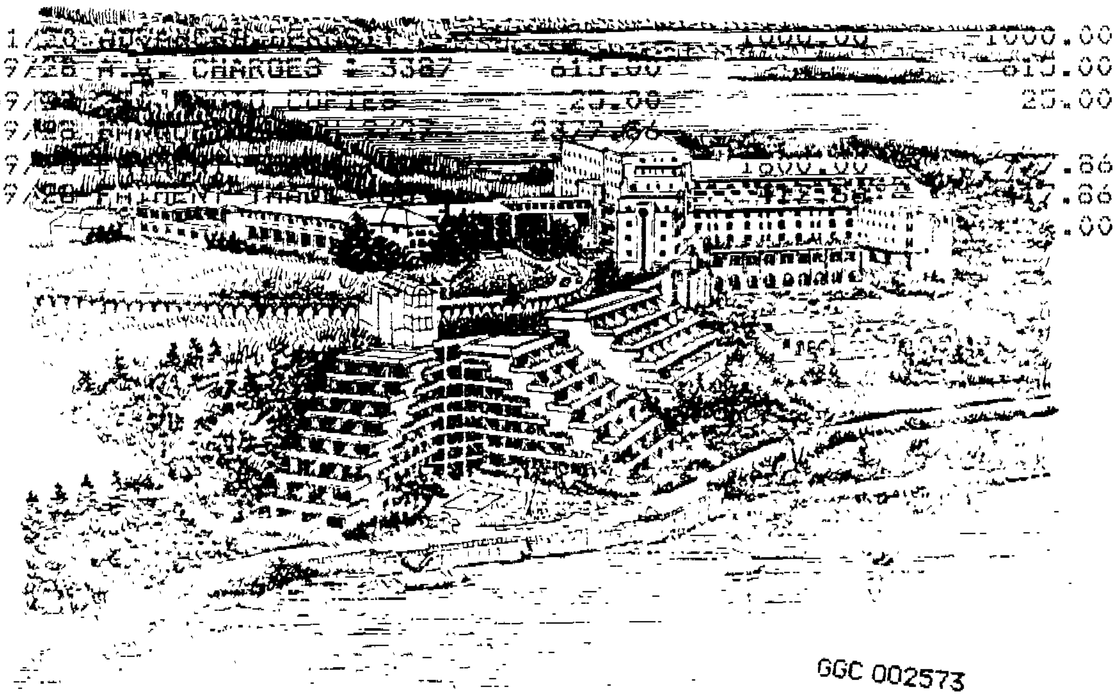
P. O. BOX HM 841, HAMILTON HMCX, BERMUDA (809) 293-2040
TLX: 3219 CASLE BA
FAX: (809) 293-8288

VINYL CHOLORIDE SAFETY ASSOCIA

DATE 09/28/90
ACCT# AD 2490

PLEASE RETURN THIS PORTION WITH YOUR REMITTANCE $ ______

| DATE | REFERENCE | CHARGES | CREDITS | BALANCE DUE |
|---|---|---|---|---|
| 11/20 | [illegible] | | 1000.00 | -1000.00 |
| 09/28 | A.V. CHARGES # 3387 | 615.00 | | 615.00 |
| 09/[illegible] | [illegible] COPIES | 25.00 | | 25.00 |
| 09/[illegible] | [illegible] | [illegible] | | |
| 09/28 | [illegible] | | 1000.00 | [illegible].86 |
| 09/28 | PAYMENT THANK [illegible] | | [illegible] | [illegible].86 |
| | | | | [illegible].00 |



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| CURRENT | [illegible] | [illegible] | [illegible] | TOTAL DUE |
|---|---|---|---|---|
| 1000.00 | .00 | .00 | -1000.00 | .00 |

Payment is due immediately upon receipt of statement. In the event such payment is not made within 25 days after receipt of the original statement, the Hotel may immediately impose a LATE PAYMENT CHARGE at the rate of 1½% per month (ANNUAL RATE 18%), or the maximum allowed by law, on the unpaid balance, and the reasonable cost of collection, including attorney fees. Please contact us immediately if you have any questions regarding this statement.

# ELECTRONIC SERVICES LTD.

P.O. Box HM ~~538~~ 539
Hamilton HM CX, Bermuda
Phone: (809) 295-3885
Fax: (809) 295-3725

INVOICE# 3387

P.O. # PHS # 9445

Date: Sept 28/9

Customer: Marriott's Castle Harbour
Vinyl Chloride Safety Assoc.

Contact: Donnamay Evans

| TECHNICIAN | CASH | CHARGE | A/V | VIDEO | SERVICE | MISC. |
|---|---|---|---|---|---|---|
| J. V. | | ✓ | ✓ | | | |

| QUANTITY | AUDIO-VISUAL/VIDEO EQUIPMENT & SERVICES | PRICE | AMOUNT |
|---|---|---|---|
| | Sept 27/90 "Salon B" | | |
| 1 | 96" X 96" Tripod Screen | | 35. |
| 1 | Overhead Projector | | 40. |
| 1 | 35MM Projector | | 40. |
| 1 | 8.5" Lens | | 20. |
| 1 | Safelock Stand | | 15. |
| 1 | Wireless remote for 35MM | | 15. |
| 1 | Podium Microphone | | 30. |
| 1 | 25" T.V. Monitor | | 85. |
| 1 | VHS/VCR | | 85. |
| 1 | A/V Cart | | 15. |
| | Sept 28/90 "Salon B" | 380.00 | |
| 1 | 96" X 96" Tripod Screen | | 35 |
| 1 | Overhead Projector | | 40. |
| 1 | 35MM Projector | | 40. |
| 1 | 8.5" Lens | | 20. |
| 1 | Safelock Stand | | 15 |
| 1 | Wireless Remote for 35MM | | 15. |
| 1 | Podium Microphone | | 30. |
| | | 195.00 | |
| | Labor - setup & Breakdown | | |
| 1 | Technician 1 HR. | 40.00 | 40. |
| | | | |
| | TOTAL | | $615.00 |

GGC 002574

CASTLE HARBOUR BANQUET EVENT ORDER

BEO #: 60011
PAGE: OF

BANQUET CHEQUE #_______________

FUNCTION DAY/DATE: WEDNESDAY, SEPTEMBER 26, 1990
ORGANIZATION: VINYL CHLORIDE SAFETY ASSOCIATION

POST AS: SAME
BILLING ADDRESS: 9035 HENDON LANE, HOUSTON, TEXAS 77036, U.S.A.

CONTACT: MR. JIM KASHTICK
BUSINESS PHONE: (713) 884-4110 FAX #: (713) 884-4010
IN-HOUSE CONTACT: MR. JIM KASHTICK

BOOKED BY: DONNAMAY EVANS DEvans DATE TYPED: August 29, 1990

EXPECTED: GUARANTEED: SET: 80 TYPIST: ANGELIQUE

***GUARANTEE OF ATTENDANCE IS REQUIRED 72 HOURS PRIOR TO FUNCTION***
***OTHERWISE, EXPECTED NUMBER WILL BECOME THE GUARANTEE***

| TIME | FUNCTION | LOCATION |
|---|---|---|
| 8:00AM-24HOURS | REGISTRATION | FOYER OF CAMDEN |

EXTRA ITEMS AND ARRANGEMENTS

(1) 8' TABLE
(2) CHAIRS
(1) TELEPHONE
(1) WASTE PAPER BASKET
FLIP CHART

MOVE TO OUTSIDE OF SALON B ON THURSDAY 9/27/90 DE

**WATER STATION**

REFRESH @ 11:00AM, 2:00PM & 5:00PM

BILLING INSTRUCTIONS Bill to PMS #9445

+Indicates that 15% Service Charge will be added

SIGNATURE:_______________________________
IF IN AGREEMENT, PLEASE SIGN ONE COPY AND RETURN

GGC 002575

ROOM# DATE AMOUNT

958920

Mr. King

Executive Office
DEPARTMENT

DO NOT WRITE IN ABOVE SPACE

DATE 9/27 19 90

NAME Vinyl Chloride Safety Assoc ROOM OR ACCT. NO. 9445

DATE SYMBOL AMOUNT

DO NOT WRITE IN THIS SPACE

| EXPLANATION | | |
|---|---|---|
| 250 Copies @ 10¢ ea | | |
| | 25 | 00 |
| | | |

FORM NO 82 **MISC. CHARGE** SIGNATURE ____________

GGC 002576