



ADMINISTRATOR ANDREW WHEELER EVENT REQUEST FORM U.S. Environmental Protection Agency

Deadline for Acceptance:	
Requesting Individual / Affiliation:	<i>Barry Russell / CEO and David Lungren / Senior Director of Administration (IPAA)</i>
Event Title:	<i>90th Annual Meeting</i>
Event Date:	<i>November 8th, 2019</i>
Is the Above Date Flexible?	<i>No</i>
Event Time & Duration:	<i>TBD – approx. 1 hr.</i>
Type of Event:	<i>Annual Conference / Meeting</i>
Purpose of the Event:	<i>IPAA hosts an Annual and Midyear Meeting. The purpose of these meetings is educating our members on issues affecting the industry. The Board of Directors will convene as well.</i>
Role of the Administrator:	<i>Speaking Engagement</i>
Requested Presentation Topic, if Speaking:	<i>EPA impacts on oil and gas production and industry.</i>
Requested Presentation Format:	<i>Individual speaker, followed by Q&A</i>
Speech/Presentation Duration:	<i>20-25 minutes with 20-25 minutes of Q&A - No longer than a total of 45 minutes</i>
Would You Consider a Surrogate?	<i>No</i>
Have you requested or are you planning to request anyone else from EPA to speak or attend this event?	<i>No</i>
Event Location:	<i>The Fairmont Hotel, 2401 M St NW, Washington, DC 20037</i>
Event Audience:	<i>200-300 in attendance including oil and nat. gas executives and small business owners, government relations and legal representatives. CEOs of Fortune 500 companies.</i>
Event Host(s)/Organizer(s):	<i>Independent Petroleum Association of American (IPAA)</i>
Host(s)' Relationship to EPA:	<i>Trade Association representing oil and nat. gas industry.</i>



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Does the organizer/host personally know the Administrator? If so, what is the nature of the relationship and its length?	<i>Barry Russell and Lee Fuller know Administrator Wheeler through widely attended events. David Lungren worked under Administrator Wheeler from 2005-2009 at the Environment & Public Works Committee.</i>
Has the organizer/host met previously with the Administrator? If so, which dates?	<i>Lee Fuller has attended EPA events and other events where Administrator Wheeler has spoken. No individual meetings since he became Administrator.</i>
Run of Show/ Agenda:	<i>TBD</i>
Is there a Hold Room Available for the Administrator?	<i>TBD. Please advise if needed.</i>
Open Press/Closed Press?	<i>Open to press</i>
Dress Code:	<i>Business</i>
Microphone / Teleprompter / Room Setup:	<i>The room will be set classroom style with a stage. We can provide A/V requirements as needed.</i>
Honorable Guests Attending:	<i>TBD</i>
Notable Federal, State or Local Appointed or Elected officials attending:	<i>N/A</i>
Individual Introducing Administrator:	<i>Barry Russell (CEO) or Lee Fuller (Executive Vice President)</i>
Person to contact for media purposes:	<i>Jeff Eshelman, Vice President of Communications, 202-857-4774, jeshelman@ipaa.org</i>
How will you promote this event?	<i>Marketing emails to our members; posting on IPAA website</i>
Is this event held Weekly, Monthly, Annually?	<i>Annually across the US. In DC about every 7-10 years.</i>
Day of Event Point of Contact:	<i>David Lungren, [HYPERLINK "mailto:dlungren@ipaa.org"] (310)686-7764 (202) 857-4770</i>
Security Contact:	<i>TBD with Fairmont Hotel</i>
Suggested Entrance/ Exit to Event Venue:	<i>Up to discretion of EPA team.</i>
Is the host of the event a registered 501(c)(3), (c)(4), a federally registered lobbyist/lobbying	<i>IPAA is a 501(c)(6) that has a PAC (Wildcatters' PAC)</i>



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organization, or has a 527 Political Action
Committee (PAC)?:

Will there be a "gift" and/or "award"
presented? If so, what is it and the US
currency value of the gift?

No

Will a meal be provided, if so what is the US
currency value?

TBD – as needed.

Please return this completed form to Aaron Dickerson at [[HYPERLINK "mailto:dickerson.aaron@epa.gov"](mailto:dickerson.aaron@epa.gov)]