

To: Hupp, Millan[hupp.millan@epa.gov]
From: Fuston, Cynthia
Sent: Thur 4/13/2017 3:18:15 PM
Subject: FW: Oklahoma's Promise Day Invitation
EPA Administrator Pruitt Speaker Request Form.docx

Millan,

Attached is the requested form. There will be approx. 300. There will be other speakers. The others are being worked out but I know AG Mike Hunter, Representative Henke and Senator Smalley will be on the agenda. We are doing lunch from 11:30 – 12:30 then the program at 12:30 followed by a reception at 1:30 pm.

Please let me know if you have additional questions.

Cynthia Fuston

From: "Hupp, Millan" <hupp.millan@epa.gov>
Date: April 11, 2017 at 07:20:46 CDT
To: "Pauley, Todd" <tpauley@osrhe.edu>
Subject: RE: Oklahoma's Promise Day Invitation

Thanks Todd!

How many do you expect to attend and will there be other speakers?

Also, would you mind completing this form pretty please?

-----Original Message-----

From: Pauley, Todd [mailto:tpauley@osrhe.edu]
Sent: Tuesday, April 11, 2017 7:26 AM
To: Hupp, Millan <hupp.millan@epa.gov>
Subject: Fwd: Oklahoma's Promise Day Invitation

Millan - please see the attached for the invite to OK Promise Day per our discussions.
Thank you!

Kylie Smith
Vice Chancellor for Administration
Oklahoma State Regents for Higher Education

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ADMINISTRATOR PRUITT SPEAKER REQUEST FORM
U.S. Environmental Protection Agency

Deadline for Acceptance:	_____
Event Title:	2017 Oklahoma's Promise Day at the Capitol
Speech Date:	April 18, 2017 @ 12:30 pm
Is the Above Date Flexible:	No
Speech Time & Duration:	5-7 minutes
Speaker Requested:	Administrator Scott Pruitt
Would You Consider a Surrogate:	No
Event Location:	Oklahoma State Capitol [Street Address, City, State, Zip] [Location Telephone Number] [Room Name/Number]
Open Press/Closed Press:	Open
Is Event Webcast/Recorded/Transcribed:	Recorded
Purpose of the Event:	Thank members for their support of the program
Speech Topic:	What Oklahoma's Promise means to all Oklahomans
Requested Presentation Format:	Keynote
Dress Code:	Business
Speech/Presentation Duration:	5-7 minutes
Teleprompter Available:	No
Microphone / Room Setup:	One mic, with podium, tables and chairs, lunch will be served from 11:30-12:30
Event Sponsor:	Oklahoma State Regents, Council of Presidents, Business Roundtable
Relationship to the EPA:	_____
Event Agenda/Program:	_____ _____ _____
Honorable Guests Attending:	_____
Notable Federal, State or Local Appointed or Elected officials attending:	Still being worked out
Individual Introducing Administrator:	Chancellor Glen Johnson



ADMINISTRATOR PRUITT SPEAKER REQUEST FORM
U.S. Environmental Protection Agency

Person to contact for speechwriting purposes: Cynthia Fuston
405.301.5361
cfuston@osrhe.edu

Person to contact for media purposes: Cynthia Fuston
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Origin of Invitation: Cynthia Fuston
405.301.5361
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Day of Event Point of Contact: Cynthia Fuston
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Security Contact: Cynthia Fuston
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Is the organization or host of the event a registered 501(c)(3), (4), or has a 527 Political Action Committee (PAC):

Will there be a presentation of a "gift" to the Administrator?
noon
No; lunch provided if arriving around

If so, what is the US currency value of the gift?

Will a meal be provided, if so what is the US \$7 currency value?

Please return this form completed to scheduling@epa.gov and Sydney Hupp (hupp.svdnev@epa.gov).
