



ADMINISTRATOR SCOTT PRUITT EVENT REQUEST FORM
U.S. Environmental Protection Agency

Deadline for Acceptance: _____

Requesting Individual / Affiliation: Candice Boyer, Americans for Tax Reform

Event Title: Wednesday Meeting

Event Date: 9/11/2017

Is the Above Date Flexible: Yes

Event Time & Duration: 10am -11:30am (The Administrator does not need to stay the whole time.)

Type of Event: Meeting

Purpose of the Event: Weekly, off the record, 150 conservative think tanks and activists

Role of the Administrator: 3-5min presentation, Possible questions from group (we have 25 presentations total)

Requested Presentation Topic, if Speaking Involved: _____

Requested Presentation Format: These presentations are short and pretty rapid fire

Speech/Presentation Duration: Absolutely no more than 5 min.

Would You Consider a Surrogate: Yes, but we prefer the Administrator

Event Location: Americans for Tax Reform, 722 12th Street, NW 6th floor

Event Audience: 150

Event Host(s)/Organizer(s): List all hosts organizing the event

Host(s)' Relationship to EPA: _____

Run of Show/ Agenda: Agenda is off the record, happy to discuss via phone

Is there a Hold Room Available for the yes



Administrator?

ADMINISTRATOR SCOTT PRUITT EVENT REQUEST FORM
Open Press/Closed Press? *Off the record*
U.S. Enviro

Dress Code: Business

Teleprompter Available: no

Microphone / Room Setup: Hand held mic

Honorable Guests Attending: Will update you day before

Notable Federal, State or Local Appointed or Elected officials attending:

Individual Introducing Administrator: Tim Jones, Former Speaker of MO House

Person to contact for media purposes: John Kartch, ATR Commination's

Is this event held Weekly, Monthly, Annually? Each week

Day of Event Point of Contact: Name & Title; Email; Office Number, Cell Number

Security Contact: Name & Title; Email; Office Number, Cell Number

Suggested Entrance/ Exit to Event Venue: Front or back door—your choice

Is the host of the event a registered 501(c)(3), (4), or has a 527 Political Action Committee (PAC): yes

Will there be a "gift" presented to the Administrator? If so, what is the US currency value of the gift? no

Will a meal be provided, if so what is the US currency value? No—there are coffee and donuts.

Please return this form completed to scheduling@epa.gov and Aaron Dickerson at dickerson.aaron@epa.gov