MI[illegible]N DIVISION

FINAL CONTRACTOR REPORT

CONTRACTOR:_____ CONTRACT NO.:_____ CONTRACT TITLE:_____

PRIME CONTRACTOR:_____ SUBCONTRACTOR FOR:_____

JOBSITE SUPERVISOR:_____ PROJECT DURATION:_____ NO. OF CRAFT:_____ CRAFT:_____

SAFETY PERFORMANCE

CATEGORY	☑ Check apprp. box	RATING		COMMENTS
1. PRE-JOB SAFETY MEETING ATTENDANCE	☐ MANAGEMENT/JOBSITE SUPV./SUB-JOBSITE SUPV.	☐ MANAGEMENT/JOBSITE SUPERVISOR	☐ MANAGEMENT	
2. EQUIPMENT AND TOOL USE	☐ USED PROPERLY	☐ MISUSED NEED FURTHER TRAINING	☐ MISUSED NEED BASIC TRAINING	
3. EQUIPMENT AND TOOL MAINTENANCE	☐ PROPERLY MAINTAINED	☐ MAINTENANCE REQUIRED ON SITE	☐ INADEQUATELY MAINTAINED	
4. WORKSITE HOUSEKEEPING	☐ CLEAN ON A DAILY BASIS	☐ CLEAN ON A WEEKLY BASIS	☐ SELDOM CLEANED	
5. FACILITY HOUSEKEEPING	☐ CLEAN ON A DAILY BASIS	☐ CLEAN ON A WEEKLY BASIS	☐ SELDOM CLEANED	
6. ATTITUDE	☐ USUALLY POSITIVE	☐ OCCASIONALLY POSITIVE	☐ USUALLY NEGATIVE	
7. AWARENESS	☐ USUALLY AWARE	☐ OCCASIONALLY AWARE	☐ SELDOM AWARE	
8. SAFETY COMMUNICATION	☐ THROUGHOUT PROJECT	☐ OCCASIONALLY	☐ SELDOM	
9. SAFETY PLANNING	☐ DETAILED PLANNING	☐ GENERAL PLANNING	☐ LITTLE OR NO PLANNING	
10. INCIDENTS	☐ NO INCIDENTS	☐ ( ) INCIDENTS WITH NO INJURY	☐ ( ) INCIDENTS WITH INJURY	
11. FIELD SUPERVISION	☐ POSITIVE & EFFECTIVE CONTRIBUTIONS	☐ OCCASIONAL CONTRIBUTIONS	☐ INEFFECTIVE	

QUALITY WORKMANSHIP PERFORMANCE

1. MATERIAL DELIVERY	☐ CAUSED NO DELAY IN SCHEDULE	☐ CAUSED SOME DELAY IN SCHEDULE	☐ EXTENDED SCHEDULE	
2. MATERIAL	☐ QUALITY AS SPECIFIED	☐ DEVIATED FROM SPECIFICATIONS	☐ POOR QUALITY; MATERIAL REPLACED	
3. TOOLS & EQUIPMENT	☐ PROPER TOOLS & EQUIPMENT	☐ LACK OF PROPER TOOLS & EQUIPMENT	☐ INADEQUATE TOOLS & EQUIP.; WORK HAD TO BE REDONE	
4. SUB-CONTRACTOR	☐ GOOD COORDINATION AND ADMINISTRATION	☐ POOR COORDINATION AND ADMINISTRATION	☐ NO COORDINATION AND ADMINISTRATION-WORK REDONE	
5. PLANNING	☐ USED EFFECTIVELY	☐ NEEDS IMPROVEMENT	☐ VERY LITTLE PLANNING	
6. CRAFTSMANSHIP	☐ PROFESSIONAL AND STATE OF THE ART	☐ ACCEPTABLE	☐ ACCEPTED AFTER RE-WORK	
7. APPEARANCE	☐ PROFESSIONAL	☐ ACCEPTABLE	☐ STRUCTURALLY SOUND BUT VERY POOR APPEARANCE	

FORM M-71000

ST0195937

PLAINTIFF'S EXHIBIT

DOW-1903

ST0195938

CATEGORY	RATING			COMMENTS
8. MANPOWER	☐ PROPERLY MANNED	☐ ADEQUATELY MANNED	☐ LACK OF ADEQUATE MANPOWER	
9. SUPERVISION	☐ VERY POSITIVE & QUALIFIED	☐ POSITIVE BUT LACKS MULTI-CRAFT TRAINING	☐ NEGATIVE - LACKS CRAFTSMANSHIP SKILLS	

MANAGEMENT/SUPERVISORY SKILLS

1. KNOWLEDGE OF DRAWINGS & SPEC'S.	☐ THOROUGH KNOWLEDGE USED AND FOLLOWED	☐ NEEDED PERIODIC COACHING; NEEDS FURTHER TRAINING	☐ NEEDS BASIC TRAINING	
2. PLANNING/SCHEDULING	☐ GOOD SCHEDULING TECHNIQUES USED	☐ SCHEDULING & PLANNING REQUIRED ASSISTANCE	☐ LACKED SCHEDULING	
3. COMMUNICATION	☐ VERY OPEN & RESPONSIVE	☐ SOME DELAY IN ASKING & RESPONDING	☐ WOULD NOT ASK FOR OR RESPOND	
4. PAPERWORK	☐ TIMELY, ORGANIZED, & COMPLETE	☐ SOME PROBLEMS BUT ADEQUATE	☐ UNACCEPTABLE	
5. ATTITUDE	☐ POSITIVE AT ALL TIMES	☐ CONCERNED BUT NOT ALWAYS POSITIVE	☐ LACK OF CONCERN	
6. HUMAN RELATIONS & COOPERATION	☐ GOOD RAPPORT WITH ALL PEOPLE	☐ OCCASIONAL PROBLEMS	☐ CONSTANT PROBLEMS WITH MOST PEOPLE	
7. PRODUCTIVITY	☐ EFFECTIVE EQUIPMENT & MANPOWER	☐ PRODUCTIVE	☐ INEFFICIENT	

PROJECT TIMING/GENERAL COMMENTS

CONTRACT COMPLETION DATE:_____ ACTUAL COMPLETION DATE:_____

NO. OF FIELD CHANGES:_____ EXPEDITING EFFORT WAS: LOW:_____ AVERAGE: _____ HIGH: _____

OVERALL PROJECT RATING: ☐SUPERIOR ☐GOOD ☐ACCEPTABLE ☐POOR

OVERALL COMMENTS:

CONTRACTOR COMMENTS:

REVIEWED BY/WITH

	OWNER REPRESENTATIVE	PROJECT ENGINEER	MANUFACTURING REP.	CONTRACTOR
NAME (PRINTED)				
SIGNATURE				

HAVE ALL PERSONNEL REVIEW AND SIGN THIS REPORT - COPY CONTRACTOR AND YOUR IMMEDIATE SUPERVISOR.

BACK OF FORM M-71000