MONSANTO CHEMICAL COMPANY

Location: Texas City, Texas

Date : November 18, 1959

Subject : Return to Work on Sick Leave

CC: V. L. Linton
W. A. Holub
Dorothy Wilson

PLAINTIFF'S EXHIBIT

MON-477

To : Plant Manager's Safety Board

There still exist some confusion concerning the procedure of returning people to work after absences due to illness as outlined in Procedure Bulletin P-11. Almost weekly, we have people returning to work without checking through the dispensary and/or having a medical release. The field supervisor is at a disadvantage because he has no way of knowing, without calling either the dispensary or the record section, if a returnee has complied with this procedure.

As a means of helping the supervisor, the returnee will be given a slip from the dispensary showing that he has been cleared. Since this procedure applies to hourly personnel only, slips will be issued to this group only. Through this procedure, the supervisor will then know whether or not the returning employee has checked through the dispensary before returning to work. If the employee does not have such a slip, the supervisor may return him to the dispensary for clearance.

If there are no objections to the use of this slip, the plant nurse will be instructed to begin using these on December 1, 1959.

C. L. Gilmore

CLG:lt

Sample form attached

SC 16664

Monsanto Chemical Company
Texas City, Texas

RETURN TO WORK SLIP

_____ has been cleared by the Dispensary
(Name)

to return to work on _____.
(Date)

Comments:

/lt
10-19-59

Dorothy Wilson
Plant Nurse

SC 16665

LAM023934