November 5, 1948

Mr. C. H. Van Hartesveldt,
Thompson Vita-Meter Corporation,
6402 Cedar Avenue,
Cleveland 3, Ohio.

Dear Mr. Van Hartesveldt:

Thanks very much for your recent telephone call, and for your letter which followed out the subject of our telephone conversation.

In connection with the work done in Columbus I should say that we are not too well satisfied with the scope of the information obtained. I have gone over the matter with Doctor Kitzmiller, and we may have some suggestions to offer in relation to the procedure to be employed before the next series of examinations are to be carried out. Our composite information may be expected to be reasonably adequate for its purposes despite the small number of persons examined, and when the data are available we shall look at them from the point of view of the range of variability of the results. At that time we should be in better position to determine our future course than we are now.

I am sending you herewith an account to cover the traveling expense of the men and women who carried out the work at Columbus. You may be surprised to have this sent to you in this form, and therefore a word of explanation is necessary. We have a bit of a problem in connection with traveling expenses in dealing with the University accounting system. The law requires that a requisition for traveling expense be put in in advance, and that subsequent support, in the form of receipts and the like, be provided. This is an awful nuisance in connection with work of this kind, especially when one's detailed plans cannot be formulated entirely in advance. Therefore, it would be a great convenience to us if your people were to approve the direct payment of these expenses, for the reimbursement of the persons involved. I realize that you have appropriated funds and put them in our hands to cover all of these expenses. However, the funds already appropriated will not be ample to cover the entire job which we are to perform, and moreover any balance remaining at the end of our fiscal year, which is also the calendar year, will be held for continuing the work, or for return to you, in case they are not all utilized. Therefore, if this does not involve bookkeeping difficulties for your company, there should be no other financial problem. Please let me know your wishes in this matter.

Very truly yours,

Robert A. Kehoe, M. D.

RAK ef
Enc.

Robert A. Kehoe, M.D.
Kettering Laboratory
College of Medicine
Cincinnati 19, Ohio

November 1, 1948

To: Thompson Vita-Meter Corporation
Cleveland, Ohio

For: Trip to Thompson Vita-Meter Corporation,
Columbus, Ohio, October 18th to 22nd, 1948
for the Examination of Personnel

(Drs. K. V. Kitzmiller, Arthur Edwards, Wm. F. Ashe, L. J. Schradin, Ian MacLachlin, Paul Whitaker, John Boysen, Mr. Dan Duvall, Mrs. Clara Keenan, Mrs. Verna Rahe, Miss Jean Sebastiani, Miss Ann Presnell)

Traveling Expense	$93.78
Meals	198.25
Tips and Incidentals	57.18
Total	$349.21