

MINUTES of the twentieth meeting of Directors of the Manufacturing Chemists' Association, Inc., held at The Greenbrier Hotel, President's Room, White Sulphur Springs, West Virginia, on June 23, 1952, at 10:30 A. M.

There were present:

Messrs.	Charles S. Munson	John E. McKeen
	W. H. Ward	J. W. McLaughlin
	George W. Merck	R. L. Murray
	George B. Beitzel	J. Oostermeyer
	W. M. Billing	W. S. Richardson
	L. I. Doan	R. B. Semple
	Paul L. Davies	Rothe Weigel
	D. S. Frederick	F. N. Williams
	W. S. Landes	M. F. Crass, Jr.

Alternates:

Wm. P. Marsh)
 J. D. Gunther) (for Charles S. Munson)
 H. W. Johnstone (for George W. Merck)
 Paul Kendall (for George B. Beitzel)
 Carl Gerstacker (for L. I. Doan)
 J. G. Park (for H. W. Fisher)
 John L. Davenport (for John E. McKeen)
 Howard Bunn) (for J. W. McLaughlin)
 L. E. Erlandson)
 W. P. Gage (for J. Oostermeyer)
 Ford Ballantyne, Jr. (for R. B. Semple)
 Howard R. Huston (for Kenneth C. Towe)
 J. M. Gillet (for Rothe Weigel)

Absent:

F. J. Emmerich
 H. I. Young

Present by Invitation:

William M. Rand
 John W. Hill, Hill and Knowlton, Inc.
 R. L. Taylor, Hill and Knowlton, Inc.
 Marx Leva, Fowler, Leva, Hawes & Symington
 Harry S. Ferguson, Allied Chemical & Dye Corp.

I. MINUTES OF MEETING

The Minutes of the May 13, 1952, meeting were duly approved as sent to the members.

II. TREASURER'S REPORT

(a) The report of the Treasurer for the period June 1, 1951, to May 31, 1952, was reviewed, and

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On Motion duly made and seconded, it was

VOTED: That the report be accepted and placed on file.

(b) Audit Report. The audit of the Treasurer's books by Phagan, Tillison & Tremble was presented and the summary follows:

Total Income	\$ 433,847.05
Total Expenses	<u>325,119.15</u>
Excess of Income Over Expenses	\$ 108,727.90
 Budget Appropriations	 \$ 242,020.00
Total Expenditures	<u>325,119.15</u>
Overexpended Budget	\$ 83,099.15

It should be noted that the Public Relations Program budget appropriation was overexpended in the amount of \$80,405.71 which has been more than offset by members contributions amounting to \$175,178.95. The excess of contributions over expenses is to be carried over into the ensuing fiscal year.

(c) Budget. At the May 13, 1952, meeting of the Board of Directors, a tentative budget of \$459,185 was approved for presentation to members at the 80th Annual Meeting as follows:

Washington Office Operations (incl. Legal Counsel)	\$ 249,185
Public Relations	<u>210,000</u>
Total	\$ 459,185

The actual cash budget to be financed, however, will amount to \$394,185. With reference to the public relations item, it had previously been estimated that there would be a carryover of \$65,000 in public relations funds from the 1951-52 fiscal year. Following a review of the Association's books by the Auditor, however, it was determined that the carryover amounts to \$56,366.23. In view of this, it was agreed that if actual operations during the year make it necessary to take such a step, the difference between the two carryover amounts, \$8,632.77, would be deducted from the \$210,000 public relations item, resulting in a public relations budget of \$201,366.23 for the new fiscal year.

General features of the overall budget and a breakdown of the Washington office budget were transmitted to members on June 5 over the signature of the Chairman. The final presentation will be made at the Annual Meeting.

(d) Membership Fees. A graduated scale of membership fees based upon wage and salary payroll was approved by the Directors at the May 13, 1952, meeting.

On Motion duly made and seconded, it was

VOTED: That the annual membership fee limitation of \$35,000 for any one member be increased to \$50,000.

(e) Authorization of MCA Washington Office Account. The Treasurer advised that arrangements had been made to set up a deposit account with National Savings and Trust Company, Washington, D. C., in the amount of \$15,000. The Washington office will utilize this account in drawing all salary payroll checks and in payment of individual bills up to \$250 in amount. The deposit account will be reimbursed monthly from the Treasurer's office upon receipt of master voucher covering all checks drawn. Drafts against the deposit account will be made over the signatures of the Treasurer or Secretary, or one additional Washington office staff member to be designated by the Secretary. It was agreed that such persons should be properly bonded and that the necessary arrangements should be made.

On Motion duly made and seconded, it was

VOTED: That the foregoing arrangement be approved.

III. SECRETARY'S REPORT

(a) Sale of Publications. A report of sales of Association publications for the fiscal year ended May 31, 1952, was presented as follows:

Manuals and Data Sheets:	\$ 14,253.39
Chemical Facts & Figures	775.20
Miscellaneous	510.53
Total	\$ 15,539.12

The figures do not include the large number of complimentary copies distributed to educational institutions, governmental agencies, etc.

A publications inventory as of May 31, 1952, follows:

Manuals	\$ 2,585.00
Data Sheets	14,027.00
Plastics Data Book	547.00
Chemical Facts & Figures	4,670.00
Total	\$ 21,829.00

(b) Chemical Traffic Operation and Technique. The Association's Traffic Committee under the editorship of Mr. C. H. Beard has prepared for a revised edition of Perry's Chemical Engineering Handbook a comprehensive section on chemical traffic operation and technique. Publication rights have been reserved, and the Washington office is planning to reproduce an abridged edition of the text as an MCA publication for sale and distribution to traffic executives in the chemical industry. It is expected that the project will be self-liquidating to a large extent.

(c) Certificates of Necessity. A special issue of the General Bulletin (No. 706) dealing with post-certification on Certificates of Necessity, was sent to member representatives on June 20.

(d) Surgeon General's Agreements. The Secretary reported that the U. S. Public Health Service had agreed to a recommendation of the LAPI Committee that the Surgeon General's Labeling Agreements be abrogated. Instead the USPHS Chemical Products Agreements Committee will be reactivated and the Surgeon General will recommend MCA labeling principles as set forth in Manual L-1, revised, in lieu of the above Agreements. A close working relationship between USPHS and MCA concerning this matter is now being worked out.

(e) Safety. General status of the General Safety Committee was discussed. The Committee will be enlarged from the present membership of 10 to about 15. An effort is being made to activate the Medical Advisory Committee through infusion of new personnel.

(f) Chemical Products Liability Handbook. At the 78th Annual Meeting of the Association held at Spring Lake, New Jersey, on June 19, 1950, an appropriation of \$3,000 was authorized to prepare an extensive revision of "Adequate Labeling" which had originally been published in 1934. The project was undertaken jointly by National Agricultural Chemicals Association and MCA, and Mr. John D. Conner, Counsel for NACA, was retained to do the work. The revised handbook "Manual of Chemical Products Liability" will be ready for distribution during the latter part of June 1952. MCA's share of the cost of preparing and printing 350 copies will approximate \$2,000. It is planned to distribute the Manual to member firms at a price of \$15 per copy.

Those present approved an arrangement whereby a monthly revision service would be arranged with Mr. Conner for a two-year period at a cost of \$1500 per year to each Association.

IV. BOARD OF DIRECTORS

(a) Annual Report. Members were presented with printed copies of the Annual Report for the fiscal year ended May 31, 1952.

(b) Report of Program Committee. Members were presented with copies of the printed program and banquet seating list in connection with the 80th Annual Meeting.

(c) Report of Nominating Committee. The slate of Officers and Directors for presentation to the membership at the 80th Annual Meeting had previously been accepted by the Board and recorded in the Minutes of the April 8, 1952, meeting (Page 101). It was agreed that this report should be read to the membership at the Annual Meeting by the Secretary.

(d) Report of Membership Committee. Mr. J. W. McLaughlin reported that an application had been received from The General Tire & Rubber Company - Chemical Division - Akron, Ohio, which had been duly sponsored and seconded by executives of member firms and that the applicant appeared to be qualified for membership under the Association's By-Laws.

On Motion duly made and seconded, it was

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VOTED: That the application be approved subject to the 30-day notice to members provided under Article III, Section 4, of the By-Laws.

(e) 1953 Annual Meeting. It was reported that a commitment had been made with The Greenbrier Hotel, White Sulphur Springs, W. Va., for the dates of June 11, 12 and 13, 1953 (Thursday, Friday and Saturday). Following discussion, it was agreed that the Secretary would work with the Hotel and attempt to advance these dates by one week. 1954 meeting dates at The Greenbrier have been tentatively scheduled for June 3, 4 and 5 (Thursday, Friday and Saturday).

(f) Alkali Statistical Project. Following agreement made at the May 13, 1952, meeting to defer action on this project until the June 23 meeting, the Secretary received requests from several member firms that the project be abandoned. It was agreed by those present that from a policy standpoint action should be indefinitely deferred. In the meantime, the staff, working jointly with Counsel, will consult with Government agencies in order to determine whether or not a similar service cannot be set up by a Government agency such as the Census Bureau in order to accomplish the services requested by the alkali industry. A further report on this subject will be made at the next meeting of the Board.

V. PUBLIC RELATIONS

Mr. Merck reported that in accordance with agreement reached at the May 13 meeting, a letter had been sent to member firms on June 5, 1952, setting forth the details relating to the public relations program for 1952-53 and a breakdown of the unified Association budget. He then stated that with the enlargement of the Washington office an arrangement was being worked out whereby the Association's staff would be in position to actively follow and check the program. It was agreed by those present that close control of the program was most important.

Mr. Merck reported that four members had resigned from the Association following receipt of the June 5 letter. One of these, E. R. Squibb & Sons, will not be pressed to remain. The other firms have been contacted for further discussion, and all three have agreed to remain in the Association.

Dr. Frederick reported that the projected program had been discussed by the Association's plastics representatives at a meeting held the evening before, and that it was the opinion of that group that the Association should figure more prominently in press releases and that such releases should appear on MCA letterhead. Those present agreed that all press releases should be carefully checked by an Association Officer or staff member prior to release.

The public relations program set up for the 80th Annual Meeting was then discussed briefly by Mr. Hill, and it was urged that the presentation be handled as expeditiously as possible in order to conserve time.

With reference to the budget for public relations, it was agreed by those present that the members be advised at the Annual Meeting that in approving the PR budget they would be assured concerning (1) close control of the program and (2) a change in the program if such change were deemed necessary by the Board.

VI. COMMITTEES

(a) Defense Mobilization Committee -

(1) Defense Agency Manpower. Mr. Ward reported briefly on the replacement program and highlighted those positions for which active candidates in the next wave have not yet been arranged for. He will appear on the Annual Meeting program in order to urge continued cooperation on the part of member firms.

(2) Washington Subcommittee. At its meeting held earlier the same day, the Executive Committee approved appointments to the Washington Subcommittee of Messrs. L. D. Weiford and Sterling Pyle, replacing Messrs. George W. Naylor and E. W. Gamble.

(b) Air Pollution Abatement Committee. Members were presented with copies of Manual P-7, Sampling Procedures and Measuring Equipment.

(c) General Safety Committee. Members were presented with copies of Chemical Safety Data Sheet SD-47, Sodium.

(d) Tank Car Committee. Appointment of Mr. Walter S. Betz, Jefferson Chemical Company, as a member of the Committee was approved.

(e) Traffic Committee. Appointment of Mr. Frank Brown, Solvay Process Division, Allied Chemical & Dye Corp., as a member of the Committee was approved, replacing Mr. N. D. Chapin.

(f) Plastics Committee. Appointments of the following personnel for the Plastics Committee for the forthcoming fiscal year, selected in accordance with the Terms of Reference for the Plastics Committee, were approved: Messrs. M. G. Milliken (Chairman), F. A. Abbiati (Vice Chairman), H. S. Bunn, J. P. Coe, D. S. Frederick, D. M. Rugg and R. S. Firestone.

VII. MISCELLANEOUS

(a) International Labor Organization. It was announced that the Association had made a contribution of \$250 to the International Organization of Employers, an instrumentality of the ILO. U.S. Employer delegates to the Geneva Conference during September 1952 had been approved as follows:

Howard R. Huston	- Principal
H. W. Johnstone	- Principal
W. P. Gage	- Alternate

It was agreed that Mr. Philip A. Singleton, Monsanto Chemical Company, should be recommended as an additional Alternate delegate.

(b) Anglo-American Council on Productivity. During the past year a British productivity team visited U. S. chemical plants under ECA auspices and financing. A proposal has been received by the Association to determine whether or

not American chemical firms would like to reciprocate by sending representatives to Britain. No action was taken.

(c) Water Pollution Research Proposal. Following discussion at the April 8, 1952, meeting of the Board, a subcommittee of the Water Pollution Abatement Committee was appointed to obtain additional information from the Academy of Natural Sciences of Philadelphia on the proposed project and to recommend concerning (1) amount of money required and duration of the project and (2) present and sustaining contributors and details of the Academy program. The subcommittee met in Philadelphia on May 29. The suggested program would consist of two projects as follows: (1) development of a reliable method for measuring the chronic effects of water-borne contaminants on fish, i. e., measurement of the metabolism of fish while under stress; (2) a fundamental research project concerning studies of stream sampling methods, stream rehabilitation, metabolism of stream organisms, toxicology and others.

Following consideration of the foregoing, the Water Pollution Abatement Committee has presented the following proposal for Board consideration:

"It is proposed that a donation of \$25,000 be made annually to the Academy of Natural Sciences of Philadelphia to support a program to develop methods for measuring chronic toxicity of chemicals to fish and to solve certain fundamental problems related to toxicology, metabolism of marine organisms, and stream research.

"It is also proposed that a committee be appointed by the Manufacturing Chemists' Association to consult from time to time with Dr. Patrick or some other Academy representative on the allocation of the funds to specific studies.

"It is further proposed that the Academy be notified twelve (12) months in advance if the donation is to be discontinued." CMA 067012

Insofar as the \$25,000 is concerned, \$10,000 would apply to Project (1) above and \$15,000 to Project (2) -- both Projects to continue on an annual basis for a period of three years.

The Secretary read to those present a list of present sponsors and contributors to Academy programs, together with amounts involved. It is the feeling of the MCA committee that more would be gained by making the proposal an MCA project under which condition our committee would be able to offer guidance and exert a certain amount of control over whatever work might be done.

Following discussion it was the sense of those present that the fundamental research portion of the projected program (Item 2 above) be approved to the extent of \$15,000 per year with the intent of continuing to render such financial support for a period of three years and that Item No. 1 of the project be held in abeyance for the time being. Further, that an effort be made to interest other industry associations in the project; and that with reference to implementation that the plan be approved only on condition that the Association's Officers can arrange the necessary financing within the framework of the current and future annual budgets.

Approved: Charles S. Munson
Chairman

M. F. Craas, Jr.
Secretary