



ADMINISTRATOR SCOTT PRUITT EVENT REQUEST FORM U.S. Environmental Protection Agency

Deadline for Acceptance: End of December

Requesting Individual / Affiliation: The Aspen Institute

Event Title: Aspen Institute's Washington Ideas Roundtable Series

Event Date: Flexible - February 5-9, 12, or 20-22

Is the Above Date Flexible: Yes

Event Time & Duration: Noon-1:30 pm – 90 minutes

Type of Event: Roundtable Discussion

Purpose of the Event: We propose that you deliver brief remarks and then our moderator would ask you a few questions before opening up the table to comments and questions with about 25-30 professionals from business, academia and non-profit organizations.

Role of the Administrator: Speaker and participant in discussion

Requested Presentation Topic, if Speaking Involved: The environment

Requested Presentation Format: Keynote followed by discussion

Speech/Presentation Duration: 10 minute keynote (flexible) followed by roundtable discussion

Would You Consider a Surrogate: no

Event Location: Aspen Institute
2300 N St NW
Washington DC

Event Audience: 25 senior members of the energy and environment community

Event Host(s)/Organizer(s): The Aspen Institute

Host(s)' Relationship to EPA: N/A



Run of Show/ Agenda: **ADMINISTRATOR SCOTT PRUITT EVENT REQUEST FORM**
U.S. Environmental Protection Agency

Provide full agenda of the event, including events immediately following the Administrator speaking.

Is there a Hold Room Available for the Administrator? Yes

Open Press/Closed Press? Flexible -can be on the record or not for attribution

Dress Code: Business

Teleprompter Available: No

Microphone / Room Setup: Round table setup. Table top microphones

Honorable Guests Attending: N/A

Notable Federal, State or Local Appointed or Elected officials attending: N/A

Individual Introducing Administrator: David Monsma, Vice President, Executive Director

Person to contact for media purposes: Greg Gershuny, Greg.Gershuny@aspeninst.org 202-736-3576

Is this event held Weekly, Monthly, Annually? Monthly

Day of Event Point of Contact: Greg Gershuny, Greg.Gershuny@aspeninst.org 202-736-3576

Security Contact: Greg Gershuny, Greg.Gershuny@aspeninst.org 202-736-3576

Suggested Entrance/ Exit to Event Venue: 24th and N st

Is the host of the event a registered 501(c)(3), (4), or has a 527 Political Action Committee (PAC): 501 c 3

Will there be a "gift" presented to the Administrator? If so, what is the US currency value of the gift? No

Will a meal be provided, if so what is the US currency value? No

Please return this completed form to Hayley Ford at ford.hayley@epa.gov