

TO: Secretary Sean Duffy
FR: Saesha Carlile, Deputy Assistant Secretary for Budget and Programs
DT: January 30, 2025, 3:30 a.m. – 5:00 p.m.

RE: FY 2026 Budget Request Overview

I. OVERVIEW:

We are scheduled to meet with you January 30th to review the White House Executive Order -- Unleashing American Energy – and related matters. This briefing will cover actions taken to date on these matters and next steps for discussion and your approval.

ATTENDEES:

Pete Meachum, Chief of Staff

Office of General Counsel:

Greg Cote, Principal Deputy General Counsel

Judy Kaleta, Deputy General Counsel,

Terence Carlson, Assistant General Counsel, Office of General Law

Office of Chief Financial Officer:

Saesha Carlile, Deputy Assistant Secretary for Budget and Programs

Jennifer Funk, Deputy Chief Financial Officer

Erin McCartney, Acting Director, Office of Budget and Programs

Office of Administration:

Rhea Hubbard, Director, Office of Grants Management and Financial Assistance

Office of Policy:

Loren Smith, Deputy Assistant Secretary for Transportation Policy

Maria Lefevre, Executive Director, Under Secretary for Policy

Felicia Alexander, Deputy Assistant Secretary

