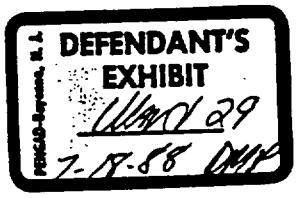
J. M. Ward





HAVEG INDUSTRIES, INC. - WILMINGTON OPERATIONS

SAFETY MEETING

GENERAL MINUTES

January 9, 1969

1. Call to order and prayer

2. Attendance taken by Secretary

W. Reybold - Chairman	G. Lofland	A. McWilliams
C. Deptula - Plant Nurse	K. Windle	M. Jensen
E. Tull - Employee Relations	E. O'Neill	W. Gares
S. Gosnay - Union Representative	T. Ganteaume	J. Pio

Members Absent:

S. Gosnay

3. Introduction of visitors - none

4. Minutes of last meeting approved as read.

5. UNFINISHED BUSINESS & OLD RECOMMENDATIONS NOT DISPOSED OF:

(232) Proper loading ramp in Commercial Products.

Submitted proposal is pending action.

General Remarks (Unfinished)

1. Commercial Products hazards previously reported:

   a. Smoke from presses

   b. Oil on floor from presses

   The above conditions have improved and will eventually be eliminated as repairs to press pipe and fittings continue to progress.

   c. Guard on feed side of Skiver - T. Ganteaume to investigate and report at next meeting.

2. Preventive action in sanding operations (Unfinished)

   b. Safety aprons - Six aprons have been ordered. They will be a combination stainless steel and leather.

3. Dust collection methods for Filament Winding area still open.

4. Minicel storage in back parking lot. No progress.

6. RECOMMENDATIONS COMPLETED SINCE LAST MEETING:

1. Preventive action in sanding operations:

a. Pressure in main line has been reduced and investigation showed all. Thor and Ingersoll Rand tools incorporate advanced safety features such as automatic speed governors and over-speed controls that automatically reduce air supply when speed exceeds safe limit.

(233) Explosion proof lights for use in tanks. Presently using recommended type and have ordered six additional.

7. MONTHLY MEDICAL REPORT:

Department	Type of Injury	Safety Discussion
Maintenance	Bruised thumb	Safety Talk
Machining (Testing)	Contusion of rib cage	Safety Talk

8. PLANT HOUSEKEEPING AND SAFETY TALK REPORTS:

Department	Group Meetings	Discussions	Slides	Housekeeping
Large Molding	0	0	0	Good
Indenting	0	0	0	Good
Small Molding and Small Spinning	0	3	0	Good
Shipping and Receiving	1	3	0	Good
Machine Shop	0	0	0	Good
Maintenance	1	1	1	Good
Filament Winding	0	0	0	Poor
Sil Temp	0	1	0	Good
Resin Plant	0	1	0	Good
Mixing	0	1	0	Poor
Asbestos Treating & Drying	0	2	0	Poor
Spiralloy	1/shift	1/shift	0	Good
R. & D.	1	1	0	Excellent
Lab.	No Report			Good

January 9, 1969

Department	Group Meetings	Discussions	Slides	Housekeeping
Comm. Prod.	No Report			Poor
Second Shift	1	2	0	Good

Parking Lot - Good

Ground - Front - Good

Special recognition to R. & D. for the excellent housekeeping report.

9. NEW RECOMMENDATIONS AND OTHER COMMITTEE REMARKS:

   1. Employees are to refrain from using air hoses for cleaning dust from their clothing. Vacuum cleaners are available.

   2. As a result of two incidents which occurred with welding equipment, the following has been established.

      Two craftsmen must always be assigned to all welding and burning jobs. All welding carts equipped with fire extinguishers.

   3. Request for eye wash in Spiralloy.

   4. R. & D. has installed two safety showers and reported a Scott Air Pac is available for emergency use.

   5. Fire extinguishers will be inspected monthly.

   6. Keep walkways in parking lot free of ice.

10. Remarks of special guests - none.

11. Meeting adjourned - 4:20 P.M.

Next Meeting: February 13, 1969
3:00 P.M.

Betty Tull
Committee Secretary