PLAINTIFF'S EXHIBIT

FD-1561 a

Inter Office

Transmission and Chassis Division
General Office

To: Mr. P. H. Allen, Mr. J. D. Boydston, Mr. J. B. Condon, Mr. A. R. Hall, Mr. J. R. Houser, Mr. J. J. Kaniewski, Mr. H. B. LicR, Mr. L. M. Long, Mr. S. P. Manzella, Mr. J. J. O'Connor, Mr. J. Post, Mr. G. L. Powdrill, Mr. D. W. Shepler, Mr. J. P. Quinlan, Mr. M. E. Walker, Mr. G. W. Williams

October 26, 1983

cc: Mr. R. L. Coosaia, Mr. M. R. Craig, Mr. A. Jurcisin, Mr. E. C. Koops, Mr. T. M. McCaffrey, Mr. A. E. Phelps, Mr. K. W. Watler

From: R. L. Smith

Subject: Review of Asbestos Removal Policy

Reference: Mr. J. M. Poe's and Mr. R. S. Pomarolli's letter, dated September 12, 1983, recommended asbestos handling, training, tests, insulation removal and repair, equipment, disposal, etc.

A meeting has been scheduled for December 1, 1983, 8:00 A.M. at the Canton Plant to review the Corporate and T & C Division asbestos removal policy and procedures.

Please make arrangements to have at least one facility and one safety engineer attend this meeting. All aspects of asbestos removal will be discussed including those listed in the Industrial Hygiene Bulletin #4, 4a and 4b.

If further information is necessary, contact Robert M. Hric (313) 523-3941.

R. L. Smith

RMH:bg

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