

To: Hupp, Sydney[hupp.sydney@epa.gov]
Cc: Smith, Cassandra A[casssm@uta.edu]; Dickerson, Aaron[dickerson.aaron@epa.gov]; Buraglio, Nicole A[nicole.buraglio@uta.edu]
From: Moore, Staci L
Sent: Mon 7/17/2017 5:06:17 PM
Subject: RE: Speaking Request for EPA Administrator Scott Pruitt
EPA Administrator Pruitt Speaker Request Form.pdf

Hello Sydney,

I hope you are doing well! I'm writing about the attached invitation for Administrator Pruitt to attend the 2017 Oil & Gas Environmental Conference. We would be honored to have Administrator Pruitt join us as a keynote speaker. Do you anticipate knowing Administrator Pruitt's November availability anytime soon?

Thank you!

Regards,

Staci Moore

Coordinator, Conference and Event Management

The University of Texas at Arlington

Division for Enterprise Development

140 West Mitchell Street

Arlington, TX 76019

817-272-2581-Main

817-272-3658 Direct

817-272 -2556 Fax

stmoore@uta.edu



From: Moore, Staci L
Sent: Thursday, May 25, 2017 9:37 AM
To: 'Hupp, Sydney'
Cc: Smith, Cassandra A; Dickerson, Aaron
Subject: RE: Speaking Request for EPA Administrator Scott Pruitt

Hello Sydney,

Attached, please find the speaker request form for Administrator Pruitt. I submitted a speaking request form previously, but please refer to the attached updated request.

Do you anticipate knowing Administrator Pruitt's November availability sometime in August?

Thank you!

Regards,

Staci Moore

Coordinator, Conference and Event Management

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Division for Enterprise Development

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Arlington, TX 76019

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817-272-3658 Direct

817-272 -2556 Fax

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From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]

Sent: Monday, May 22, 2017 2:32 PM

To: Moore, Staci L

Cc: Smith, Cassandra A; Dickerson, Aaron

Subject: RE: Speaking Request for EPA Administrator Scott Pruitt

Thank you for reaching out! None at the moment as we are only up to August travel planning. If you wouldn't mind filling out the attached form though so that we have all the details when we begin discussing November, I would appreciate it!

Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Moore, Staci L [<mailto:STMOORE@uta.edu>]
Sent: Monday, May 22, 2017 12:47 PM
To: scheduling <scheduling@epa.gov>; Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Smith, Cassandra A <casssm@uta.edu>
Subject: RE: Speaking Request for EPA Administrator Scott Pruitt

Good morning,

I am writing to see if you have any questions about the invitation for Administrator Pruitt to join us as a Keynote Speaker at the 2017 Oil & Gas Environmental Conference? The conference will be held on November 28-29, 2017, at the Royal Sonesta Houston Galleria, 2222 West Loop South, Houston, Texas 77027. My original email is copied below for quick reference.

Sincerely,

A handwritten signature in black ink that reads "Cassandra Smith". The signature is written in a cursive style.

Cassandra Smith

Executive Director

The University of Texas at Arlington

Division for Enterprise Development

Oil and Gas Environmental Conference Administrative Chair



From: Moore, Staci L
Sent: Wednesday, April 12, 2017 11:28 AM
To: 'scheduling@epa.gov'; 'hupp.sydney@epa.gov'
Cc: Smith, Cassandra A
Subject: Speaking Request for EPA Administrator Scott Pruitt



Scott Pruitt

Administrator

Environmental Protection Agency

1200 Pennsylvania Avenue, N.W.
Washington, DC 20460

Dear Mr. Pruitt,

We request the honor of your presence at the 3rd Biennial Oil & Gas Environmental Conference as a keynote speaker. The conference will be held on November 28-29, 2017, at the Royal Sonesta Houston Galleria, 2222 West Loop South, Houston, Texas 77027 with expected attendance of 450.

The Oil & Gas Environmental Conference is focused on new and emerging issues related to environmental performance in the oil and gas industry. This event is intended to bring together recognized experts from relevant and diverse disciplines to provide a broad range of perspectives. The conference will feature a variety of panel discussions and breakout sessions designed to inform attendees of the latest environmental trends, and issues related to the oil & gas industry.

It would be an honor and privilege to have you address environmental professionals in the oil and gas industry at the 2017 Conference.

Please let us know if we can answer any questions you may have about the invitation.

Sincerely,

A handwritten signature in black ink that reads "Cassandra Smith". The signature is written in a cursive, flowing style.

Cassandra Smith

Executive Director

The University of Texas at Arlington

Division for Enterprise Development

Oil and Gas Environmental Conference Administrative Chair



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