

May 2, 1974

Stauffer Chemical Company
Delaware City PVC Plant
School House Road
P. O. Box 320
Delaware City, Delaware 19706

Attention: Mr. Ray Asti
Plant Manager

Reference: Vinyl Chloride Safety Association

Dear Ray:

The following are outlined mailing expense associated with the April 17 and 18, 1974 meeting in Philadelphia:

1. Notification of VCSA Meeting of 4/17 - 4/18/74 by Chairman J. D. Mudd dated 3/27/74.

31	-	First Class Letters	@	10¢	\$3.10
7	-	Air Mail Letters	5 @	26¢	1.30
			2 @	13¢	.26
					<u> </u>
				Sub-Total	\$4.66

2. Letter of W. H. Iliff with attached agenda for 4/17 - 4/18/74 meeting dated 4/10/74.

34	-	First Class Letters	@	10¢	\$3.40
7	-	Air Mail Letters	5 @	52¢	2.60
			2 @	40¢	.80
					<u> </u>
				Sub-Total	\$6.80

3. Mailing of meeting attendance roster to member company delegates dated 4/25/74.

33	-	First Class Letters	@	10¢	\$3.30
3	-	Air Mail Letters	@	55¢	1.65
					<u> </u>
				Sub-Total	\$4.95

4. Purchase of One (1) Recording Tape & Reel \$7.14

5. Total this accounting \$23.55

OCC 4361

Stauffer Chemical Company
Mr. Ray Asti

-2-

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At your convenience, please make out a check in the amount of \$16.41 payable to UNIROYAL, Incorporated to cover postage expense, and a check in the amount of \$7.14 to me to cover purchase of a recording tape. I did have a sales slip on the tape purchase from "Radio Shack", but misplaced it at the meeting.

Very truly yours,

W. M. Iliff
Secretary
Vinyl Chloride Safety Association

WHI:bap

OCC 4362