3. Air supply to pneumatic tools must be shut off and "bled down" before disconnecting. All hoses exceeding ½ inch ID must have a safety device at the source of supply or branch line to reduce pressure in case of hose failure.

4. The electric cord must be unplugged before adjusting electric tools.

5. Proper guards or shields must be installed on all power tools.

6. Machines must be shut down before adjusting, servicing, or repairing, to prevent accidental starting. This may require a lockout, or simply unplugging the power cord.

7. All guards, cranks, keys, or wrenches used in service work must be removed before starting up. Be sure replacement parts meet the tool specifications. For example; grinder wheels must be approved for maximum RPM of the machine, wood cutting bits for wood work, blades must have proper arbor shape, etc.

8. Machines must be shut off and brought to a complete stop before removing waste.

9. Interlocking devices must be in working order, and never bypassed.

10. All fuel powered tools used inside buildings or enclosures require special considerations regarding ventilation, noise generation, refueling, etc. Obtain approval from the Contract Administrator prior to using these tools.



C. Rigging Equipment

1. A shackle must be used to hold two (2) or more eyes of a choker in a hook

2. All hooks must have a safety latch or be moused, except during steel erection or when shake-out hooks are properly used.

3. Do not rig from a structural member until it has been determined that the member will support the load being raised.

4. Use only rigging equipment designated for the intended use.

5. Hooks, shackles, chain hoists, wire rope, and beam clamps must be inspected before use. If found defective, they must be taken out of service immediately.

6. Do not load chain hoists beyond their rated capacity.

7. Do not leave unsecured and unattended loads suspended.

8. Do not allow any part of the body below a suspended load.

9. Do not wrap the load chain around the load.

10. Use softeners where possible, to obtain a "bite" on the material being rigged.

11. Do not use fiber rope (manila and synthetics) in or near operations involving corrosive substances.

12. Inspect rope before each use for excessive broken fibers, wear, and deteriorated strands, and take out of service if defective.

13. Do not use wire rope to hoist equipment after exposure to fire or extreme heat, if



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