

Monsanto

FROM (NAME & LOCATION)

A. H. Conrad - Texas City

DATE March 3, 1983

cc G. L. Tromblee

SUBJECT SHAC Minutes from Meeting
of February 23, 1983

G. Escamilla

J. H. Cross

REFERENCE

TO : R. Baca
R. Fritz
R. Hammann
W. Howe
W. Latimer

Plans for the Competitive Quarterly Safety and Housekeeping Inspections were finalized. The information to be distributed at the March 4th expanded staff meeting was reviewed. A copy is attached. Additional publicity for the program will include:

Bulletin Board Announcement - Completed
Information Published in Plant News - March 9
Notice on marquee signs at plant entrances - Week of March 14
Communicate plans to various safety committees - Month of March

The April Safety Calendar was discussed. Any additional inputs should be given to Bob Hammann as soon as possible.

The portable building survey was complete. Nine were found in violation of plant rules. LP&S has written letters to the owners notifying them of the non-compliance.

Bicycle Safety. Files were researched and three separate procedures pertaining to bicycle safety were found. The procedures, resulting from studies made by various plant groups date back to a very detailed and thorough study made by the Office Safety Committee in 1979. The procedures will be reviewed by SHAC to determine if the work already done can be used.

Drug and Alcohol Abuse Programs. An outside contact has been identified as a possible resource in helping us kick off a DAA Education Program. Rosemary Fritz will work with the TCSC in following up on this lead.

A plant safety hazard previously identified was reported to have been corrected. The gasoline/diesel operated pumps and welding machines were being parked over night under the pipe rack in the rear of the instrument shop building. They are now being parked near the seawall on the shoulder of the road.

Maintenance is studying the cooling tower fan problem previously reported. Two devices are currently being investigated. One is similar to the mechanical brake being used on CT-8 fans; the other is an "electrical brake" which will stop the fan blade long enough to allow someone to tie it down.



Harry Conrad

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COMPETITIVE QUARTERLY SAFETY/HOUSEKEEPING INSPECTION

OBJECTIVES OF COMPETITIVE PROGRAM

- Improve quality of quarterly inspections and feedback
- Recognize achievements/needs
- Promote continuing improvement
- Improve consistency of application of safety program, procedures and inspection ratings

COMPETITION

- Split into comparable groups
 - units compete with each other
 - crafts compete with each other
 - beginning 2nd Q - services/offices/labs compete with each other
- Criteria for eligibility for award
 - Recordable injuries
 - Major incidents
 - Total injury rate
 - during last 3 months

INSPECTION

- Announced only in three-week time frame - First will be last two weeks of March beginning March 21st
- Each area will receive a rating even if not eligible for competition
- Team will issue detailed inspection report including rating
 - response will be by memo to Gen. Supt. of area with copy to SHAC
- Ranking criteria for award:
 - 1) Safety performance
 - major incidents
 - total injury rate
 - 2) Unit/craft safety improvement
 - plantwide programs (STOP, safety meetings, unit/craft safety meetings)
 - unit programs
 - 3) Housekeeping/safety level of area--field inspection

AWARD

- Top area in each category (i.e. best unit, best craft)
- Plaque to be permanently displayed in the area

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PUBLICITY

- Award presented by Plant Manager
- Announced in Plant News with photographs
- Announced on sign boards at gates

INSPECTION TEAMS

- Membership

Unit/Craft Shops: PMSB, SHAC, Contact Supervisor, HSC

Labs/Services/Offices: PMSB, SHAC, TCSC, OSC

- Organization

Two unit inspection teams will tour 12 units. One team inspects the units qualified for "best" award. One team inspects the remaining units.

One craft shop inspection team.

One team inspects all labs, service buildings, and office areas.

TIMING

- First competition for units/crafts will be March 21 through 31
- Awards to be presented mid-April
- Will evaluate applicability of awards competition for labs/services/offices for implementation in second quarter
- Future inspections normally last month of quarter with pre-announced two week time frame

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<u>NO. OF INSPECTIONS</u>		<u>AREAS INSPECTED</u>
<u>GROUP I - MANUFACTURING</u>		
Team 1	Units eligible for award	Acetic Acid (50), AN-5 (51, EB (13,14) Envir. Control (513), HCN Complex (19,23,25,27,29), Lactic Acid (33), Methanol-SynGas (44,45,46), Oxo/Esters (48/56), Phthalic (53), Styrene (15,16), Utilities Dept.
Team 2	Units not eligible	
<u>GROUP II - CRAFT SHOPS</u>		
Team 3	8 Shops	Boilermaker, Carpenter, Electrical, Instrument, Insulator, Machinist, Painter, and Pipefitter Shops.
<u>GROUP III - LABS/SERVICES/OFFICES</u>		
Team 4	4 Labs	Control Lab, Research 1, 2, and MMTS Lab
	7 Areas	Cafeteria; Dispensary; Stores, including Warehouses A,B,C,F,G; Main Gate; Locker Building; Safety Supply; and Fire Station.
	8 Buildings	Main Office, Office Annex, Research 3 Offices, Personnel, Capital Projects, Zone 1, Zone 2/5, and Applications Buildings.
	One for total plant	Peripherals: Storage Areas, North 68, South 22, Etc.
<u>GROUP IV - OVERALL</u>		